

PLN Evaluation Matrix

The CCEE intends to select a list of high quality PLNs that (i) reflect the diversity of local educational agencies across California such as difference in geography, student demographics, LEA type, and LEA size, (ii) allow all LEAs to benefit from the learnings from the PLNs, and (iii) generally ensure fidelity to the requirements set forth in Senate Bill No. 828 (2015-16). Thus, it is likely that final selection of PLNs will include some that received "Limited" on one or even two of the criteria. (It is possible, but unlikely, that an LOI that received "Limited" on three or more criteria would be selected.) Similarly, it is likely that some LOIs that receive "Excellent" or "Sufficient" on all criteria will not be selected. An LOI will be disqualified if it received "Insufficient" in one or more criteria or if it failed to include all the Statements of Agreement.

Criteria	Host	Purpose	Meetings
Excellent	The LOI contains information on the host's experience running networks or supporting continuous improvement and capacity building in LEAs (not one-off trainings), including any supporting documentation (e.g., support letters from those LEAs that participated in host-run networks or continuous improvement/capacity building efforts) and/or evidence of impact (e.g., data or research) on participants, LEAs, or, educational outcomes.	The LOI contains a description of the purpose of the PLN and how the collaborative nature of the PLN will help participants and the participating LEAs build capacity to use the Dashboard and/or the LCAP to establish or enhance a system of continuous improvement across one or more of the LCFF state priorities with respect to one or more unduplicated student groups or with respect to closing achievement gaps between student groups.	The LOI contains <u>all</u> of the following: » An in-person PLN meeting at least monthly for 9 months each year (state which months are selected for each year) » <u>Any</u> or the following: » A second in-person or virtual PLN meeting at least monthly for 8 months each year (state which months are selected for each year) OR » Enough in-person or virtual sub-PLN meetings (a sub-PLN meeting is a meeting with at least 3 PLN participants) a month for 8 months each year (state which months are selected for each year) such that the facilitator is scheduled to meet with each PLN participant as part of a larger group a second time each month (in addition to monthly one-on-one check-ins with the facilitator) OR » A <u>compelling</u> explanation of why a second meeting a month (either as a PLN or as sub-PLNs) will make the PLN infeasible, including how the host/facilitator will ensure that the engagement by the participants and the relationships between the participants will be as strong without a second opportunity to meet each month and how the host/facilitator will ensure that the PLN is as impactful as if there was a second opportunity to meet each month
Sufficient	The LOI contains information on the host's experience running networks or supporting continuous improvement and capacity building in LEAs (not one-off trainings) but no supporting documentation or evidence of impact.	The LOI contains a description of the purpose of the PLN and how the collaborative nature of the PLN will help participants and the participating LEAs build capacity to use the Dashboard and/or the LCAP to establish or enhance a system of continuous improvement across one or more of the LCFF state priorities with respect to all students.	The LOI contains <u>all</u> of the following: » An in-person PLN meeting at least monthly for 9 months each year (state which months are selected for each year) » An explanation of why a second meeting a month (either as a PLN or as sub-PLNs) will make the PLN infeasible
Limited	The LOI contains some information on the host but no information on the host's experience running networks or supporting continuous improvement and capacity building in LEAs.	The LOI contains a description of the purpose of the PLN.	The LOI states that there will be an in-person or virtual PLN meeting at least monthly for 9 months each year (state which months are selected for each year).
Insufficient	Any LOI that is not categorized as Excellent, Sufficient, or Limited.		

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Criteria	Membership	Facilitator Duties & FTE	Cost	Statements of Agreement
Excellent	The LOI contains <u>all</u> of the following: » At least 3 participating LEAs (all different from the host) » Positions provided for all participants » Between 5 and 20 participants or, if more than 20 participants, a compelling explanation of how the host/facilitator will ensure that engagement by the participants and the relationships between the participants will be as strong as if there were only 5-20 participants » A signed form (Form A or B) for each known participant and/or each participating LEA » A <u>clear</u> connection between the participant positions and the purpose of the PLN	The LOI contains the total facilitator FTE and the list of duties includes <u>at least</u> the following and the associated times for each duty: » Prepare to facilitate PLN meetings and, if applicable, sub-PLN meetings (associated time: 35 days/year) » Facilitate PLN meetings (associated time: 9 days/year) » If part of PLN, facilitate second PLN meeting or sub-PLN meetings each month (associated time: 9 days/year) » Conduct one-on-one monthly check-in (in-person, virtual, phone, or email) with each PLN Participant (associated time: 5 days/year) » Communicate generally with PLN participants (associated time: 5 days/year) » Attend in-person PLN facilitator orientations and trainings (associated time: 2 days/year) » Attend in-person PLX meetings and virtual PLX or sub-PLX meetings (associated time: 20 days/year) » Monthly check-in with the PLX Coach (associated time: 2 days/year)	The Cost Criteria will not be categorized based on the same four-level scale (Excellent, Sufficient, Limited, Insufficient). Instead, the percentage of the total cost of the PLN will be a factor in choosing among the LOIs that are otherwise deemed eligible. While those LOIs that request the CCEE to cover a lower portion of the full cost of the PLN will generally be more favored, this factor will not outweigh the desire to (i) have the PLNs reflect the diversity of local education agencies across California such as difference in geography, LEA type, and LEA size, (ii) allow all LEAs to benefit from the learnings from the PLNs, and (iii) to generally ensure fidelity to the requirements set forth in Senate Bill No. 828 (2015-16).	All Statements of Agreement must be included in the LOI otherwise it will be disqualified.
Sufficient	The LOI contains <u>all</u> of the following: » At least 3 participating LEAs (all different from the host) » Positions provided for all participants » Between 5 and 20 participants or, if more than 20 participants, an explanation of how the host/facilitator will ensure that engagement by the participants and the relationships between the participants will be as strong as if there were only 5-20 participants » A signed form (Form A or B) for each known participant and/or each participating LEA	The LOI contains the total facilitator FTE and the list of duties includes <u>at least</u> the following (without associated times for each duty or with lower associated times than for "Excellent"): » Prepare to facilitate PLN meetings and, if applicable, sub-PLN meetings » Facilitate PLN meetings » If part of PLN, facilitate second PLN meeting or sub-PLN meetings each month » Conduct one-on-one monthly check-in (in-person, virtual, phone, or email) with each PLN Participant » Communicate generally with PLN participants » Attend in-person PLN facilitator orientations and trainings » Attend in-person PLX meetings and virtual PLX or sub-PLX meetings » Monthly check-in with the PLX Coach		
Limited	The LOI contains <u>all</u> of the following: » At least 3 participating LEAs (all different from the host) » Positions provided for some participants » Between 5 and 20 participants or, if more than 20 participants, an explanation of how the host/facilitator will ensure that engagement by the participants and the relationships between the participants will be as strong as if there were only 5-20 participants	The LOI contains the total facilitator FTE and the list of duties includes <u>some of</u> the following (without associated times for each duty or with lower associated times than for "Excellent"): » Prepare to facilitate PLN meetings and, if applicable, sub-PLN meetings » Facilitate PLN meetings » If part of PLN, facilitate second PLN meeting or sub-PLN meetings each month » Conduct one-on-one monthly check-in (in-person, virtual, phone, or email) with each PLN Participant » Communicate generally with PLN participants » Attend in-person PLN facilitator orientations and trainings » Attend in-person PLX meetings and virtual PLX or sub-PLX meetings » Monthly check-in with the PLX Coach		
Insufficient	Any LOI that is not categorized as Excellent, Sufficient, or Limited.			