

*Please note that the complete proceedings of the April 7, 2016, California Collaborative for Educational Excellence meeting, including closed-captioning, are available online at: <http://ccee-ca.org>*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**April 7, 2016**

#### **California Collaborative for Educational Excellence Board Members**

Sandy Thorstenson - Chair

Sue Burr - Vice-Chair

Tom Torlakson

Michael C. Watkins

Tim Sbranti

#### **Executive Director**

Carl Cohn, Ed.D.

#### **Fiscal Agent**

Riverside County Office of Education

Kenneth M. Young, Riverside County Superintendent of Schools

**Chair Thorstenson called the meeting to order at 9:05 a.m. and led the pledge of allegiance**

#### **CALL TO ORDER**

#### **COMMUNICATIONS**

#### **AGENDA ITEMS**

#### **ADJOURNMENT**

### **AGENDA ITEMS**

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#### **ITEM 1**

**Subject:** Approval of Minutes: Minutes of the February 4, 2016, Regular Board Meeting

**Type of Action:** Discussion/Action

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Sbranti and seconded by Member Watkins that the minutes be approved as presented.

**VOTES:** 5 Ayes, Members Thorstenson, Burr, Torlakson, Watkins, Sbranti

**Motion carried.**

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#### **ITEM 2**

**Subject:** Executive Director's Progress Report

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Report on the Executive Director's activities and actions regarding the continued outreach to stakeholders, monitoring of Senate Bill 871 and the launch of the CCEE's work. The CCEE directors will also report on their activities.

Public comments were solicited. The listed individual spoke during the public comments section of this item:  
1) Douglas J. Ford, Solano County Board of Education

**No action was taken.**

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**ITEM 3**

**Subject:** Budget Revision: Revision 2 to the 2015-2016 CCEE Budget

[Item 3 Attachment 1: CCEE - 2015-16 Revised Budget #2 as of 03232016](#)

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** Approve reduction of \$641,520 to the CCEE operating budget for 2015-2016.

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Burr and seconded by Member Torlakson that the Budget Revision #2 to the CCEE 2015-2016 Budget be approved as presented.

**VOTES:** 5 Ayes, Members Thorstenson, Burr, Torlakson, Watkins, Sbranti

**Motion carried.**

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**ITEM 4**

**Subject:** Preliminary Budget: Proposed CCEE Preliminary Budget through June 30, 2017

[Item 4 Attachment 1: CCEE 2016-2017 Proposed Budget as of 03232016](#)

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** Discuss and revise as appropriate, preliminary CCEE operating budget for 2016-2017 and authorize the expenditures incorporated therein.

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Burr and seconded by Member Watkins that the proposed CCEE preliminary budget through June 30, 2017 be approved as presented.

**VOTES:** 5 Ayes, Members Thorstenson, Burr, Torlakson, Watkins, Sbranti

**Motion carried.**

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**ITEM 5**

**Subject:** CCEE 2014-2015 Financial Audit Report

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Review the annual audit report for the California Collaborative for Educational Excellence for the fiscal year ending June 30, 2015.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 6**

**Subject:** Renewal of Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo through the 2106-2017 Fiscal Year

[Item 6 Attachment 1: Agreement for Special Services](#)

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** Renew agreement with legal counsel Atkinson, Andelson, Loya, Ruud & Romo through the 2016-2017 fiscal year. Atkinson, Andelson, Loya, Ruud & Romo has helped navigate the California Collaborative for Educational Excellence (CCEE) through the difficult task of forming a new agency and I am recommending renewing the agreement for an additional fiscal year.

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Sbranti and seconded by Member Watkins that the Renewal of Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo through the 2106-2017 Fiscal Year be approved as presented.

**VOTES:** 5 Ayes, Members Thorstenson, Burr, Torlakson, Watkins, Sbranti

**Motion carried.**

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**ITEM 7**

**Subject:** Approval of COBRA Payment for Socorro Shiels for the Month of February 2016.

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** Approve COBRA Payment for Socorro Shiels for February, 2016 in the amount of \$511.11.

**MOTION:** It was moved by Member Burr and seconded by Member Sbranti that the COBRA payment for Socorro Shiels for the Month of February 2016 be approved as presented.

**VOTES:** 5 Ayes, Members Thorstenson, Burr, Torlakson, Watkins, Sbranti

**Motion carried.**

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**ITEM 8**

**Subject:** Board Organizational Structure and Replacement of Board Members

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Have General Counsel lead a discussion on the process for replacing Board members.

Public comments were solicited. No public comments were made.

**No action was taken.**

**The Board took a break at 10:20 a.m. and reconvened at 10:30 a.m.**

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**ITEM 9**

**Subject:** SEAL: Sobrato Early Academic Language Model: Presentation by Dr. Laurie Olsen, Director of SEAL , The Sobrato Organization

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive information on the research-based SEAL PreK-3 model. Designed to centralize the needs of English Learners within a whole-school curriculum and instructional approach, SEAL implements the new generation of standards (Common Core ELA/ELD, Next Generation Science, etc.) and enacts research on effective English Learner education.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 10**

**Subject:** Literacy Program at Fresno County Office of Education: Presentation by Adam Ebrahim, Literacy Consultant, Fresno County Office of Education

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive information on the Literacy program in Fresno County such as the approaches used to assess and address the needs of these schools and districts, the statewide initiatives and projects which were integrated into the professional learning offered through the County Office and highlights of the classroom and system challenges encountered and a professional learning and support approach focused on capacity-building as well as the use of technology to facilitate resource sharing and collaboration.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 11**

**Subject:** Summer Matters: Presentation by Katie Brackenridge, Senior Director of Expanded Learning Initiatives for Partnership for Children & Youth

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive information on the Summer Matters campaign, and the tools and resources it has gathered over 7 years of helping districts across California build summer learning programs. These tools and resources could be helpful to the California Collaborative for Educational Excellence (CCEE) as it designs outreach and supports for districts in need of assistance with their LCAPs.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 12**

**Subject:** General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Douglas J. Ford, Solano County Board of Education

**Chair Thorstenson adjourned the meeting at 12:16 p.m.**

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