

Please note that the complete proceedings of the October 6, 2016, California Collaborative for Educational Excellence meeting, including closed-captioning, are available online at <http://ccee-ca.org>.

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING MINUTES

October 6, 2016

California Collaborative for Educational Excellence Board Members

Sue Burr – Acting Chair

Tom Torlakson

Tim Sbranti

Matthew Navo

Absent:

Michael C. Watkins

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Riverside County Office of Education

Kenneth M. Young, Riverside County Superintendent of Schools

Acting Chair Burr called the meeting to order at 9:02 a.m. and led the Pledge of Allegiance.

Swearing in of new board member:

Kenneth M. Young, Riverside County Superintendent of Schools performed the swearing in of new board member Matthew Navo.

Closed session was called to order at 9:08 a.m.

CALL TO ORDER

SALUTE TO THE FLAG

CLOSED SESSION AGENDA

Subject: Announcement of Closed Session/Adjourn to Closed Session: Pursuant to Government Code 11126(a) and (c)(17), the Board will convene in closed session to consider:

ITEM 1

Public Employee Performance Evaluation: Title: Executive Director

ITEM 2

Approval of CCEE position. The following position will be considered in closed session: Professional Development Evaluation Research Assistant.

OPEN SESSION AGENDA

Acting Chair Burr reconvened the open session meeting and called it to order at 9:40 a.m.

**CALL TO ORDER
COMMUNICATIONS
AGENDA ITEMS
ADJOURNMENT**

AGENDA ITEMS

ITEM 1

Subject: Report of actions taken in closed session

Type of Action: Information

No action taken during closed session.

Public comments were solicited. No public comments were made.

ITEM 2

Subject: Approval of Minutes: Minutes of the August 4, 2016, Regular Board Meeting

Type of Action: Discussion/Action

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Navo that the minutes be approved as presented.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti

Motion carried.

ITEM 3

Subject: Election of CCEE Governing Board Officers

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Elect a Chair and Vice-Chair of the CCEE Governing Board for the 2016 term.

Item 3 was postponed to the December 1, 2016, meeting due to the absence of Member Watkins.

ITEM 4

Subject: Board Meeting Calendar: Proposed 2017 CCEE Regular Board Meeting Schedule

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Adopt 2017 California Collaborative for Educational Excellence (CCEE) Regular Board Meeting Schedule.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Navo that the Proposed 2017 CCEE Regular Board Meeting Schedule be approved as presented.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

ITEM 5

Subject: Executive Director's Progress Report

Type of Action: Information/Discussion

STAFF RECOMMENDATION: Report on the Executive Director's activities.

Public comments were solicited. No public comments were made.

ITEM 6

Subject: Budget Revision: Revision 1 to the 2016-2017 CCEE Budget

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve increase of \$30,975,257 to the CCEE operating budget for 2016-2017.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti that the proposed 2016-2017 revised budget with an increase of \$30,975,257 be approved as presented.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

ITEM 7

Subject: LCFF Professional Development Training Implementation Plan

Item 7.1

Subject: Final Proposed LCFF Professional Development Training Implementation Plan

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve the proposed Final LCFF Professional Development Training Implementation Plan ("Final PD Plan") and direct Staff to submit the Final PD Plan to the relevant policy and fiscal committees of the Legislature, the Director of Finance, and the Legislative Analyst's Office by October 7, 2016.

Public comments were solicited. The listed individuals spoke during the public comments section of this item:

- 1) Peter Birdsall, California County Superintendents Educational Services Association
- 2) Lee Angela Reid, Small School Districts' Association
- 3) David DeLuz, California School Board Association

MOTION: It was moved by Member Sbranti and seconded by Member Torlakson that the proposed Final LCFF Professional Development Training Plan be approved with permission for the Executive Director to make modifications as necessary, consistent with the governing board direction, and direct the Executive Director to submit the Final PD Plan to the relevant policy and fiscal committees of the Legislature, the Director of Finance, and the Legislative Analyst's Office by October 7, 2016.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti

Motion carried.

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Item 7.2

Subject: Contracts for Early Adopter Professional Learning Networks (Component III)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve the Early Adopter Professional Learning Network ("EAPLN") Contract (Attachment 2) and approve entering into the EAPLN Contract with the hosts identified in Attachment 1 for the corresponding not-to-exceed amount listed in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Navo and seconded by Member Sbranti to approve contracting with the entities shown in Attachment 2 to host early adopter professional networks at the corresponding not-to-exceed amount and authorize the Executive Director to make modifications if necessary to the EAPLN Attachment 1 without changing its scope.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti

Motion carried.

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Item 7.3

Subject: Contract Authorization for Professional Learning Exchange Coaches (Component III)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Authorize Staff to enter into contracts to provide Professional Learning Exchange ("PLX") Coaches in accordance with the information in Attachments 1 and 2.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to authorize the Executive Director to enter into contracts to provide Professional Learning Exchange Coaches in accordance with the information in Attachments 1 and 2.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

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Item 7.4

Subject: Contract Authorization for Workshop Vendors and Training Venues (Components I, II, and III)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Authorize Staff to enter into contracts to secure the necessary venues and vendors for the Annual Workshops under Component I, for training and content development meetings under Component II, and for training Early Adopter Professional Learning Network facilitators under Component III in accordance with the overall amounts found in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Torlakson to authorize the Executive Director to enter into contracts, in accordance with the overall amounts in Attachment 1, to secure the necessary venues and vendors for the Annual Workshops under Component 1, training and content development meetings under Component II, and training Early Adopter Professional Learning Network facilitators under Component III.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

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Item 7.5

Subject: Contract Authorization for Content Consulting Services (Components I and II)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Authorize Staff to enter into a contract to provide support for the development of content for Components I and II of the Final LCFF Professional Development Training Implementation Plan in accordance with the information in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Navo and seconded by Member Sbranti to authorize the Executive Director to enter into a contract to provide support for the development of content for Components I and II of the Final LCFF Professional Development Training Implementation Plan in accordance with the information in Attachment 1.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

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Item 7.6

Subject: Contract Authorization for Video Production (Component I)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize Staff to enter into a contract to produce a video for the CCEE in accordance with the information in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to authorize the Executive Director to enter into contract to produce a video for the CCEE outlined in Attachment 1.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

ITEM 8

Subject: CCEE Pilot Implementation Plan

Item 8.1

Subject: Amendment to CCEE Pilot Implementation Plan

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve an amendment to the CCEE's Pilot Implementation Plan

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti to approve the amendment to the CCEE's Pilot Implementation Plan.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Motion carried.

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Item 8.2

Subject: Approval of Local Educational Agencies (LEAs) to participate in the CCEE Pilot Program

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve Sausalito Marin City, Palo Verde Unified, Woodland Joint Unified School Districts, and Kern County Superintendent of Schools to participate in the CCEE Pilot Program.

Public comments were solicited. The listed individual spoke during the public comments section of this item:
1) Elodia Ortega-Lampkin, Californian's Together

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti to approve Sausalito Marin City, Palo Verde Unified, Woodland Joint Unified School Districts, and Kern County Superintendent of Schools to participate in the CCEE Pilot Program.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti

Motion carried.

ITEM 9

Subject: Approval of CCEE position, PD Evaluation Research Assistant

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Discuss and approve position of Professional Development Research Assistant; discuss terms.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to approve the creation of the new position Professional Development Research Assistant, the job description, and the delegation of authority to the Executive Director to hire and report at the December 1 board meeting.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti

Motion carried.

ITEM 10

Subject: General Public Comment: Public comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

Type of Action: Information

Public comments were solicited. No public comments were made.

Acting Chair Burr adjourned the meeting at 12:03 p.m.
