

Please note that the complete proceedings of the December 1, 2016, California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING MINUTES

December 1, 2016

Board Members

Sue Burr – Acting Chair

Michael C. Watkins

Tom Torlakson

Tim Sbranti

Matthew Navo

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Riverside County Office of Education

Kenneth M. Young, Riverside County Superintendent of Schools

Acting Chair Burr called the meeting to order at 9:01 a.m. and led the Pledge of Allegiance.

Closed Session was called to order at 9:04 a.m.

CALL TO ORDER

SALUTE TO THE FLAG

CLOSED SESSION AGENDA

Subject: Announcement of Closed Session/Adjourn to Closed Session: Pursuant to Government Code 11126(a) and (c)(17), the Board will convene in closed session to consider:

ITEM 1

Approval of CCEE position. The following position will be considered in closed session: Senior Manager, Training

OPEN SESSION AGENDA

Acting Chair Burr reconvened the Open Session meeting and called it to order at 9:17 a.m.

CALL TO ORDER

COMMUNICATIONS

AGENDA ITEMS

ADJOURNMENT

AGENDA ITEMS

ITEM 1

Subject: Report of actions taken in Closed Session

Type of Action: Information

No action was taken during Closed Session.

Public comments were solicited. No public comments were made.

ITEM 2

Subject: Approval of Minutes: Minutes of the October 6, 2016, Regular Board Meeting

Type of Action: Discussion/Action

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Navo that the minutes be approved as presented.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Member Watkins abstained.

Motion carried.

ITEM 3

Subject: Election of CCEE Governing Board Officers

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Elect a Chair and Vice-Chair of the CCEE Governing Board for the 2016 – 2017 term.

Executive Director, Carl Cohn, accepts nominations for CCEE Governing Board Chair:

Sue Burr nominated by Tim Sbranti to serve as Chair for the 2016 and 2017 year. Motion moved by Torlakson and seconded by Watkins.

VOTES: 4 Ayes, Members Torlakson, Navo, Sbranti, Watkins
Member Burr abstained.
Motion carried.

Chair Burr accepts nominations for CCEE Governing Board Vice-Chair.

Michael Watkins nominated by Tim Sbranti to serve as Vice-Chair for the 2016 and 2017 year. Motion moved by Sbranti and seconded by Torlakson.

VOTES: 4 Ayes, Members Burr, Torlakson, Navo, Sbranti
Member Watkins abstained.
Motion carried.

ITEM 4

Subject: Limited Delegation of Initial Hiring and Contracting Authority

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Adopt Resolution No.16-001 Directing the Fiscal Agent to Contract with Individuals or Organizations to Provide Services to the California Collaborative for Educational Excellence and Delegating Limited Authority to the Executive Director to Negotiate Contracts.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Watkins to adopt Resolution No.16-001 Directing the Fiscal Agent to Contract with Individuals or Organizations to Provide Services to the California Collaborative for Educational Excellence and Delegating Limited Authority to the Executive Director to Negotiate Contracts.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 5

Subject: CCEE Organizational Development Proposal

Type of Action: Information/Discussion

STAFF RECOMMENDATION: Discuss the proposed plan for building out the California Collaborative for Educational Excellence (CCEE) to be prepared to service the local education agencies (LEAs) seeking technical assistance as a result of the formal release and analysis of the Local Control Funding Formula (LCFF) evaluation rubrics as part of the state-level accountability framework.

Public comments were solicited. No public comments were made.

ITEM 6

Subject: LCFF Professional Development Training Implementation Plan Update

Type of Action: Information/Discussion

STAFF RECOMMENDATION: Receive an update on the LCFF Professional Development Training Implementation Plan.

Public comments were solicited. No public comments were made.

ITEM 7

Subject: Final Proposed LCFF Professional Development Training Implementation Plan

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Authorize the Executive Director to enter into a contract with each County Office of Education listed in Attachment 1 to serve as Regional Lead County Offices of Education in accordance with the information in Attachment 1.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to authorize the Executive Director to enter into a contract with each County Office of Education listed in Attachment 1 to serve as a Regional Lead County Office of Education in accordance with the information in Attachment 1.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 8

Subject: Contract Authorization for Third Professional Learning Exchange Coach
(Component III of LCFF Professional Development Training Implementation Plan)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize the Executive Director to enter into a contract to provide a third Professional Learning Exchange Coach in accordance with the information in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Watkins and seconded by Member Sbranti to approve the Executive Director to enter into a contract to provide a third Professional Learning Exchange Coach in accordance with the information in Attachment 1 and enter into contract with Ventura County Office of Education.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 9

Subject: Authorization to Increase Contract for Content Consulting Services (Components I, II, and IV of LCFF Professional Development Training Implementation Plan)

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize the Executive Director to expand the scope of the contract to provide support for the development of content to include Component IV and to increase the contract amount in accordance with the information in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti to authorize the Executive Director and the fiscal agent to expand the scope of the current with WestEd to provide support for the development of content to include Component IV and to increase the contract amount in accordance with the information in Attachment 1.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 10

Subject: Approval of Local Educational Agencies (LEAs) Pilots

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve Greenfield Union Elementary School District, Dos Palos Oro Loma Joint Unified School District, and Newark Unified School District to participate in the California Collaborative for Educational Excellence (CCEE) Pilot Program.

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti to approve Greenfield Union Elementary School District, Dos Palos Oro Loma Joint Unified School District, and Newark Unified School District to participate in the California Collaborative for Educational Excellence (CCEE) Pilot Program.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 11

Subject: Approve creation of new positions of Senior Manager – Training

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Approve the creation of two new positions of Senior Manager – Training, and authorize the Executive Director to hire up to two Senior Managers – Training, or to contract with a consultant to performance the duties of the Senior Manager – Training, if no qualified candidates are able to be hired.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Watkins to approve the creation of two new positions of Senior Manager – Training, and authorize the Executive Director and the Fiscal Agent to hire up to two Senior Managers – Training, or to contract with a consultant to performance the duties of the Senior Manager – Training, if no qualified candidates are able to be hired.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 12

Subject: Assistant Director, Training & Outreach Salary Change

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board approve an increase of \$6,000 to the annual salary of the Assistant Director, Training & Outreach, starting December 1, 2016.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Torlakson and seconded by Member Sbranti to an increase of \$6,000 to the annual salary of the Assistant Director, Training & Outreach, starting December 1, 2016.

VOTES: 5 Ayes, Members Burr, Torlakson, Navo, Sbranti, Watkins

Motion carried.

ITEM 13

Subject: Discussion of Renewal of Fiscal Agent Contract

Type of Action: Discussion

STAFF RECOMMENDATION: Discuss the renewal of the contract between the State Superintendent of Public Instruction/California Department of Education and the Riverside County Superintendent of Schools (“RCSS”) to serve as fiscal agent for the California Collaborative for Educational Excellence.

Public comments were solicited. No public comments were made.

ITEM 14

Subject: General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

Type of Action: Information

Public comments were solicited. No public comments were made.

Chair Burr adjourned the meeting at 12:09 p.m.
