

# **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

## **BOARD MEETING AGENDA**

**\*Updated 4/26/2018\***

**April 12, 2018 – 9:00 a.m. (PST)**

California Department of Education  
1430 N. Street, State Board Room, Room 1101  
Sacramento, CA 95814

### **California Collaborative for Educational Excellence Board Members**

Sue Burr – Chair  
Tim Sbranti – Vice Chair  
Tom Torlakson  
Michael C. Watkins

### **Executive Director**

Carl Cohn, Ed.D.

### **Fiscal Agent**

Marin County Office of Education  
Mary Jane Burke, Marin County Superintendent of Schools

**The Closed Session (1) may begin at or after 9:00 a.m., be recessed, and then be reconvened later in the day or (2) may commence later than 9:00 a.m.**

**ALL ITEMS MAY BE HEARD IN A DIFFERENT ORDER THAN AS LISTED ON THE AGENDA ON THE DAY OF THE NOTICED MEETING.**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.**

Sign-up sheets for public comment on all agenda items will be accessible to the public at 9:00 a.m. the day of the Board meeting, near the entrance to the State Board Room, Room 1101, in the California Department of Education building, located at 1430 N. Street, Sacramento, CA 95814. Signing in is not a prerequisite to attending or speaking at the meeting. Individual speakers will be limited to two minutes per agenda item.

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. Please see the detailed agenda for the Public Session. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Fiscal Agent to the CCEE Board at [ccee@ccee-ca.org](mailto:ccee@ccee-ca.org) or by calling (951) 826-6161.

**CALL TO ORDER  
SALUTE TO THE FLAG  
COMMUNICATIONS  
AGENDA ITEMS  
ADJOURNMENT**

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**ITEM 1**

Subject: Approval of Minutes: Minutes of the February 1, 2018, Regular Board Meeting

[Item 1 Attachment 1 – Draft Board Meeting Minutes CCEE 2-1-18](#)

**Type of Action:** Discussion/Action

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**ITEM 2 (DOC)**

Subject: CCEE August Regular Board Meeting Date Change

**Type of Action:** Discussion/Action

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**ITEM 3 (DOC)**

Subject: Executive Director Search: Update on Search Process, including, but not limited to, Stakeholder Engagement Activities, Participation and Input Received; Recruitment Activities; Approval of Process and Timeline; and Direction regarding Anticipated Contract Negotiations

[Item 3 Attachment 1: Summary of Stakeholder Engagement Process](#)

[Item 3 Attachment 2: CCEE Stakeholder Engagement Summary](#)

[Item 3 Attachment 3: Final Position Description](#)

[Item 3 Attachment 4: Current Search Timeline](#)

[Item 3 Attachment 5: Overview of the Candidate Pool](#)

[Item 3 Attachment 6: Salary Comp CCEE Exec Director \(updated 4/26/2018\)](#)

**Type of Action:** Discussion/Action

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**ITEM 4 (DOC)**

Subject: Executive Director's Progress Report

[Item 4 Attachment 1 – Executive Director's Progress Report](#)

**Type of Action:** Information/Discussion

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**ITEM 5 (DOC)**

Subject: 2017-2018 CCEE Budget Revision #2 and Revised budget proposal for 2018-19

[Item 5 Attachment 1 - CCEE Budget revision #2](#)

**Type of Action:** Information/Discussion

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**ITEM 6 (DOC)**

**Subject:** Approval of Employment Agreement with Karla Estrada for Position of Director of Education, Special Education

[Item 6 Attachment 1 - Karla Estrada's Professional Expert Employment Agreement](#)

[Item 6 Attachment 2 – Karla Estrada Resume](#)

**Type of Action:** Discussion/Action

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**ITEM 7 (DOC)**

**Subject:** Update on LCFF Test Kitchen Contract with WestEd

**Type of Action:** Information/Discussion

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**ITEM 8 (DOC)**

**Subject:** Professional Development Update

[Item 8 Attachment 1: PD Update PowerPoint Presentation](#)

**Type of Action:** Information/Discussion

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**ITEM 9 (DOC)**

**Subject:** Partnership Summit Report

[Item 9 Attachment 1: Partnership Summit Report PowerPoint Presentation](#)

**Type of Action:** Information/Discussion

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**ITEM 10**

**Subject:** General Public Comment: Public comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

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**CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

**ITEM 1 (DOC)**

Consent Agenda Item 1: Approval of Employment Agreement with Brenda Martinez for Position of Professional Development Project Assistant

[Consent Agenda Item 1 Attachment 1 - BMartinez Professional Expert Employment Agreement](#)

**ITEM 2**

Consent Agenda Item 2: Ratification of contract with San Diego County Superintendent of Schools

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into contract with San Diego County Superintendent of Schools to provide Nancy Sedgwick to assist, and work with, Iishwara Ryar, Assistant Director, Training and Outreach, to assist the CCEE with working with community-based organization partners providing training to local educational agencies and coordinating related activities on behalf of the CCEE. The Agreement is for a term of March 14, 2018 through June 30, 2018, with a not to exceed amount of \$10,000.

[Consent Agenda Item 2 Attachment 1 - Ratification of contract with San Diego County Superintendent of Schools](#)

**ITEM 3**

Consent Agenda Item 3: Ratification of contract with Riverside County Superintendent of Schools - Contract Modification

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Riverside County Superintendent of Schools for lease of office facilities. The Agreement is for a term of March 1, 2018 through February 28, 2019 at an amount of \$8,334.24.

[Consent Agenda Item 3 Attachment 1 – Riverside County Superintendent of Schools Contract Modification](#)

**ITEM 4**

Consent Agenda Item 4: Ratification of contract with Susan Bush-Mecenas

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Susan Bush-Mecenas to provide consultant services for the pilot program. Contractor will assist and support the CCEE by conducting research examining the implementation of the CCEE's pilot program. The Agreement is for a term of March 26, 2018 through June 30, 2019 at an amount of \$18,400.

[Consent Agenda Item 4 Attachment 1 - Ratification of Agreement with Susan Bush-Mecenas](#)

**ITEM 5**

Consent Agenda Item 5: Ratification of contract with Claudia Coughran

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Claudia Coughran to provide consultant services for the pilot program. Contractor will assist and support the CCEE Education Directors by collecting data from pilot participants regarding their experiences in working with CCEE, both positive and challenging, so that CCEE services can be supported and improved moving forward. The Agreement is for a term of March 26, 2018 through June 30, 2018 at an amount of \$3,350.

[Consent Agenda Item 5 Attachment 1 – Ratification of Agreement with Claudia Coughran](#)

**ITEM 6**

Consent Agenda Item 6: Ratification of contract with Dr. Judy Elliott

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Dr. Judy Elliott to provide consultant services for the pilot program at Palo Verde School District (PVSD). Contractor will conduct an instructional review of special education and related services to students with disabilities in PVSD. The instructional review is designed to help PVSD achieve its goal and to maximize the district's capacity to educate all students effectively and ensure they are college and career ready. The Agreement is for a term of April 16, 2018 through June 30, 2018 for total payments, including up to \$3,000 for reimbursement of approved travel expenses, shall not exceed \$27,000. Contractor may invoice the CCEE based on the following schedule:

\$12,000 upon satisfactory completion of all data collection and interviews as described in this Attachment; and

\$12,000 upon satisfactory completion and submission of the written report and presentation to the Palo Verde School District governing board (if requested).

[Consent Agenda Item 6 Attachment 1 – Ratification of Agreement with Dr. Judy Elliott](#)

## **ITEM 7**

Consent Agenda Item 7: Ratification of contract with San Diego County Superintendent of Schools

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and San Diego County Superintendent of Schools for lease of office facilities. The Agreement is for a term of December 1, 2017 through January 1, 2019 at an amount of \$3,024.

[Consent Agenda Item 7 Attachment 1 – Ratification of contract with San Diego County Superintendent of Schools](#)

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## **ADJOURNMENT OF MEETING**

### **FUTURE BOARD MEETINGS**

Thursday, June 7, 2018 – 9:00 a.m. – Regular Board Meeting

This agenda is posted on the California Collaborative for Educational Excellence website at [www.ccee-ca.org](http://www.ccee-ca.org). For more information concerning this agenda, please contact the California Collaborative for Educational Excellence, 47-110 Calhoun Street, Indio, CA 92201 – phone (951) 826-6161 - facsimile (760) 863-3333. Members of the public wishing to send written comments about an agenda item to the CCEE Board are encouraged to send an electronic copy to [ccee@ccee-ca.org](mailto:ccee@ccee-ca.org), with the item number clearly marked in the subject line. In order to ensure that comments are received by CCEE Board members in advance of the meeting, please submit these and any related materials to our office **by 12:00 noon on April 4, 2018**, the Wednesday prior to the meeting. The public may also distribute written comments regarding any agenda item to the CCEE Board on the day of the meeting.