

*Please note that the complete proceedings of the August 3, 2017, California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**August 3, 2017**

#### **Board Members**

Sue Burr – Chair  
Michael C. Watkins – Vice Chair  
Tom Torlakson  
Tim Sbranti  
Matthew Navo

#### **Executive Director**

Carl Cohn, Ed.D.

#### **Fiscal Agent**

Riverside County Office of Education  
Judy D. White, Ed.D., Riverside County Superintendent of Schools

**Chair Burr called the meeting to order at 9:19 a.m. and led the Pledge of Allegiance.**

### **OPEN SESSION AGENDA**

**CALL TO ORDER  
COMMUNICATIONS  
AGENDA ITEMS  
ADJOURNMENT**

#### **AGENDA ITEMS**

**Subject:** Chair Burr requested to re-order agenda items: Item 10 (CCEE Role in Integrated Statewide System of Support) to be presented after item 3 (CCEE October Regular Board Meeting Date Change).

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#### **ITEM 1**

**Subject:** Approval of Minutes: Minutes of the June 6, 2017, Regular Board Meeting

**Type of Action:** Discussion/Action

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Watkins and seconded by Member Sbranti that the minutes be approved as presented.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo

**Motion carried.**

**ITEM 2**

**Subject:** Executive Director's Progress Report

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The Executive Director will provide the Board and the public with an oral update on recent, key activities of interest.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 3**

**Subject:** CCEE October Regular Board Meeting Date Change

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and approve that the Thursday, October 5, CCEE Board Meeting be moved to Wednesday, October 4, 2017.

**MOTION:** It was moved by Member Sbranti and seconded by Member Navo to approve that the October CCEE Board meeting be moved from Thursday, October 5 to Wednesday, October 4, 2017.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo

**Motion carried.**

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**ITEM 10** (Item 10 was discussed after item 3 due to reorganization of agenda items)

**Subject:** CCEE Role in Integrated Statewide System of Support

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The Board will receive information and discuss the ongoing evolution of the Integrated Statewide System of Support and the role and responsibilities of the California Collaborative for Educational Excellence (CCEE) in serving Local Education Agencies (LEAs).

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Martha Alvarez, ACSA
- 2) Monique Ramos, Californian's Together and CABA
- 3) Nancy Brownell, WASC
- 4) David DeLuz, CSBA

**No action was taken.**

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**ITEM 4**

**Subject:** Delegate Authority to Develop Policy and Procedures Manual

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and delegate to the Executive Director the authority to develop, in collaboration with the fiscal agent, as applicable, a Policy and Procedures Manual for the CCEE.

**Motion:** It was moved by Member Watkins and seconded by Member Sbranti to approve the delegation to the Executive Director, the authority to develop, in collaboration with the fiscal agent, as applicable, a Policy and Procedures Manual for the California Collaborative for Educational Excellence and direct the Executive Director to present the Policy and Procedures Manual to the Governing Board for initial approval.

Public comments were solicited. No public comments were made.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo  
**Motion carried.**

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**ITEM 5**

**Subject:** Fiscal Agent Report on Transition of Contracts of Employment with Current CCEE Staff Members

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and affirm that the benefits and conditions of employment detailed in Attachment 1 are the “same essential terms” of employment provided to CCEE staff under the RCSS, thereby satisfying the Board’s directions in Resolutions No. 17-002 and No. 17-003.

**Motion:** It was moved by Member Watkins and seconded by Member Torlakson to affirm that the benefits and conditions of employment detailed in Attachment 1 are the “same essential terms” of employment provided to CCEE staff under the RCSS, thereby satisfying the Board’s directions in Resolutions No. 17-002 and No. 17-003.

Public comments were solicited. No public comments were made.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo  
**Motion carried.**

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**ITEM 6**

**Subject:** Approval of Fiscal Analyst Position and Ratification of Employee Contract

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and approve the creation of the position of Fiscal Analyst, and ratify contract with Siulan Morales to serve as Fiscal Analyst.

**MOTION:** It was moved by Member Watkins and seconded by Member Torlakson to adopt approve the creation of the position of Fiscal Analyst, and ratify contract with Siulan Morales to serve as Fiscal Analyst.

Public comments were solicited. No public comments were made.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo  
**Motion carried.**

**ITEM 7**

**Subject:** Approval of Senior Manager, Outreach & Communications Position

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The board will discuss and approve the creation of a new position, Senior Manager, Outreach & Communications, and authorize the Executive Director to hire or to contract with a consultant to perform the duties, if no qualified candidate is able to be hired.

**MOTION:** It was moved by Member Sbranti and seconded by Member Watkins to direct the fiscal agent to enter into employment agreement in accordance with this action. The employment agreement is subject to ratification by the board.

Public comments were solicited. No public comments were made.

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo  
**Motion carried.**

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**ITEM 8**

**Subject:** Retroactive Approval of Professional Learning Networks Contracts

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and ratify the Professional Learning Network (PLN) contracts for the 57 PLNs including the Contract Amount for each PLN.

**MOTION:** It was moved by Member Sbranti and seconded by Member Torlakson to Resolution 17-005 and consistent with Attachments 1 and 2, retroactively approve the contracts with each of the Professional Learning Network hosts for the associated contract amounts based on the Professional Learning Network contract template.

Public comments were solicited. The listed individual spoke during the public comments section of this item:  
1) Martha Alvarez, ACSA

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo  
**Motion carried.**

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**ITEM 9**

**Subject:** Revised 2017-18 Update on the LCFF Professional Development Training Implementation Plan

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** The Board will discuss and approve the proposed 2017-18 Update to the LCFF Professional Development Training Implementation Plan and direct staff to submit the Revised 2017-18 Plan Update to the relevant policy and fiscal committees of the Legislature, the Director of Finance, and the Legislative Analyst's Office.

**MOTION:** It was moved by Member Torlakson and seconded by Member Sbranti to approve the proposed 2017-18 Update to the LCFF Professional Development Training Implementation Plan and direct staff to

submit the Revised 2017-18 Plan Update to the relevant policy and fiscal committees of the Legislature, the Director of Finance, and the Legislative Analyst's Office

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Martha Alvarez, ACSA

**VOTES:** 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo

**Motion carried.**

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**ITEM 11**

**Subject:** California Collaborative for Educational Excellence Board Workshop

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:**

Item 1 - CCEE Theory of Action/Measuring Impact Discussion

The board will discuss an initial theory of action for the work of the California Collaborative for Educational Excellence (CCEE) in serving Local Education Agencies (LEAs) and how it will serve the development of a framework for evaluation and the measurement of impact.

Item 2 - CCEE Organizational Development Proposal: Continued Discussion

The Board will Continue to discuss proposed plans for building out the California Collaborative for Educational Excellence (CCEE) for preparation to serve the Local Education Agencies (LEAs) seeking technical assistance as a result of the formal release and analysis of the California School Dashboard as part of the Statewide System of Support being currently discussed by the State Board of Education.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Nancy Brownell, WASC

2) Martha Alvarez, ACSA

**No action was taken.**

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**ITEM 12**

**Subject:** General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Monique Ramos, Californian's Together and CABE

**Chair Burr adjourned the meeting at 1:35 p.m.**

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