

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING AGENDA

Revised 12/5/17

December 7, 2017 – 9:00 a.m. (PST)

Sacramento County Office of Education
10474 Mather Blvd, SCOE Board Room
Mather, CA 95655

California Collaborative for Educational Excellence Board Members

Sue Burr – Chair
Michael C. Watkins – Vice Chair
Matthew Navo
Tim Sbranti
Tom Torlakson

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Marin County Office of Education
Mary Jane Burke, Marin County Superintendent of Schools

The Closed Session (1) may begin at or after 9:00 a.m., be recessed, and then be reconvened later in the day or (2) may commence later than 9:00 a.m.

CLOSED SESSION AGENDA

Subject: Announcement of Closed Session/Adjourn to Closed Session: Pursuant to Government Code section 11126(a), the Board will convene in closed session to consider:

ITEM 1

Public Employee Performance Evaluation: Title: Executive Director

ALL ITEMS MAY BE HEARD IN A DIFFERENT ORDER THAN AS LISTED ON THE AGENDA ON THE DAY OF THE NOTICED MEETING.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.

Sign-up sheets for public comment on all agenda items will be accessible to the public at 9:00 a.m. the day of the Board meeting, near the entrance to the Board Room, in the Sacramento County Office of Education building, located at 10474 Mather Blvd, Mather, CA 95655. Signing in is not a prerequisite to attending or speaking at the meeting. Individual speakers will be limited to two minutes per agenda item.

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. Please see the detailed agenda for the Public Session. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Fiscal Agent to the CCEE Board at ccee@ccee-ca.org or by calling (951) 826-6161.

**CALL TO ORDER
SALUTE TO THE FLAG
COMMUNICATIONS
AGENDA ITEMS
ADJOURNMENT**

ITEM 1

Subject: Approval of Minutes: Minutes of the August 3, 2017, Regular Board Meeting

[Item 1 Attachment 1 – Draft Board Meeting Minutes CCEE 8-3-17](#)

Type of Action: Discussion/Action

ITEM 2 (DOC)

Subject: Approval of CCEE Board Meeting Calendar 2018

[Item 2 Attachment 1 - CCEE 2018 Meeting-Posting Schedule](#)

Type of Action: Discussion/Action

ITEM 3 (DOC)

Subject: Adoption of Conflict of Interest Code

[Item 3 Attachment 1 - \(Redlined\) Amended Conflict of Interest Code for the California Collaborative for Educational Excellence](#)

[Item 3 Attachment 2 - Final Amended Conflict of Interest Code for the California Collaborative for Educational Excellence](#)

Type of Action: Discussion/Action

ITEM 4 (DOC)

Subject: Upcoming Board Chair Elections

Type of Action: Information/Discussion

ITEM 5 (DOC)

Subject: Search for a Successor Executive Director

Type of Action: Discussion/Action

ITEM 6 (DOC)

Subject: Executive Director's Progress Report

[Item 6 Attachment 1 – Executive Director's Progress Report](#)

Type of Action: Information/Discussion

ITEM 7 (DOC)

Subject: Authorization for the Executive Director to Engage in Efforts to Secure Ongoing Funding for the CCEE

Type of Action: Discussion/Action

ITEM 8 (DOC)

Subject: 2017-2018 CCEE Budget Revision #1; Initial budget proposal for 2018-19

[Item 8 Attachment 1 - CCEE Appropriations Re-Cap & Proposed 2017-18 CCEE Budget Revision No. 1, including 2018-19 Budget Projections](#)

Type of Action: Discussion/Action

ITEM 9 (DOC)

Subject: Approval of New Position – Operations Manager – and Direction to Promote Administrative Assistant

[Item 9 Attachment 1 - Operations Manager JD final Nov 1 2017](#)

Type of Action: Discussion/Action

ITEM 10 (DOC)

Subject: CCEE 2016-17 Annual Report

[Item 10 Attachment 1 – CCEE Annual Report](#)

[Item 10 Attachment 2 – PowerPoint Presentation](#)

Type of Action: Information/Discussion

ITEM 11 (DOC)

Subject: Professional Development Update

[Item 11 Attachment 1: Professional Development PowerPoint Presentation](#)

Type of Action: Information/Discussion

ITEM 12 (DOC)

Subject: Proposal for Assistance to LEAs Identified for Support to Improve the Performance of Students with Disabilities

[Item 12 – Notice Regarding Removal of Agenda Items](#)

[Item 12 Attachment 1: A Proposal for Assistance to LEAs Identified for Support to Improve the Performance of SWDs](#)

[Item 12 Attachment 2 - Differentiated Assistance PLN Proposal Focused on SWD](#)

Type of Action: Discussion/Action

ITEM 13 (DOC)

Subject: Approval of Local Educational Agencies (LEAs) Pilot Program

[Item 13 – Notice Regarding Removal of Agenda Items](#)

[Item 13 Attachment 1 - Academy of Careers and Exploration Resolution](#)

[Item 13 Attachment 2 - Youth Build Charter School of California Resolution](#)

[Item 13 Attachment 3 - Borrego Springs Unified School District Resolution](#)

Type of Action: Discussion/Action

ITEM 14 (DOC)

Subject: CCEE Pilot Report “Voice from the Field”

Type of Action: Information/Discussion

ITEM 15 (DOC)

Subject: Agreement with Ventura County Office of Education to provide Daryton Ramsey to work as a Professional Learning Exchange (PLX) Coach.

[Item 15 Attachment 1 -Contract Authorization - Ventura County Office of Education](#)

Type of Action: Discussion/Action

ITEM 16 (DOC)

Subject: Agreement with WestEd to provide Roni Jones to work as a Professional Learning Exchange (PLX) Coach

[Item 16 Attachment 1 - Contract Authorization – WestEd Roni Jones](#)

Type of Action: Discussion/Action

ITEM 17 (DOC)

Subject: Agreement with PlusOne Leadership to provide Mickey Porter to work as a Professional Learning Exchange (PLX) Coach

[Item 17 Attachment 1 – Contract Authorization - Plus One Leadership](#)

Type of Action: Discussion/Action

ITEM 18 (DOC)

Subject: Agreement with WestEd to design, build, support, and maintain an online platform for the LCFF Content Library

[Item 18 Attachment 1 – Contract Authorization - WestEd](#)

Type of Action: Discussion/Action

ITEM 19 (DOC)

Subject: Agreement with WestEd for support in developing content and delivering trainings

[Item 19 Attachment 1 - Contract Authorization WestEd \(Content Consultant\)](#)

Type of Action: Discussion/Action

ITEM 20 (DOC)

Subject: Agreement with listed vendors related to LCFF Content Library Review Teams

[Item 20 Attachment 1 - Contract Authorizations - Review Team Vendors \(Revised\)](#)

Type of Action: Discussion/Action

ITEM 21

Subject: General Public Comment: Public comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

Type of Action: Information

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

ITEM 1 (DOC)

Approval of Employment Agreement with Alicia Ausara for Position of Senior Manager, Training

[Consent Item 1 Attachment1 - Professional Expert Employment Agreement, Alicia Ausara](#)

ITEM 2 (DOC)

Approval of Employment Agreement with Ana Tintocalis for Position of Senior Manager, Outreach & Communications

[Consent Item 2 Attachment 1 - Professional Expert Employment Agreement, Ana Tintocalis](#)

ITEM 3

Ratification of Agreement with San Bernardino County Superintendent of Schools for Position of Senior Manager, Training

It is recommended that the Governing Board approve the agreements between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and San Bernardino County Superintendent of Schools for the Position of Senior Manager, Training. The Agreement is for a term of July 24, 2017 through June 30, 2018, at a rate of \$182,247.

[Consent Agenda Item 3 Attachment 1 – Agreement with SBCSS](#)

ITEM 4

Ratification of Agreement with listed individuals to serve as LCFF Content Library Review Team Leads and Members

It is recommended that the Governing Board approve the agreements between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the listed vendors or individuals to serve as LCFF Content Library Review Team Leads and Members. The Agreement is for a term of October 1, 2017 through June 30, 2018, at a rate of \$8,000 to each Lead and \$4,000 to each Member.

[Consent Agenda Item 4 Attachment 1 - Contract Ratifications Review Team Leads and Members \(Revised\)](#)

ITEM 5

Ratification of Agreement with Policy Analysis for California Education (PACE) for initial district superintendent survey development, piloting, and sampling activities on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and PACE for initial district superintendent survey development, piloting, and sampling activities on behalf of the CCEE. The Agreement is for a term of August 11, 2017 through December 31, 2017, at an amount of \$75,000.

[Consent Agenda Item 5 Attachment 1 – Agreement with PACE](#)

ITEM 6

Ratification of Agreement with the Riverside County Office of Education for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the Riverside County Office of Education for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$4,230.96.

[Consent Agenda Item 6 Attachment 1 – Agreement with RCOE](#)

ITEM 7

Ratification of Agreement with Kern County Superintendent of Schools (KCSOS) for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Kern County Superintendent of Schools for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$6,958.56.

[Consent Agenda Item 7 Attachment 1 – Agreement with KCSOS](#)

ITEM 8

Ratification of Agreement with 10,000 Degrees for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and 10,000 Degrees for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$4,440.

[Consent Agenda Item 8 Attachment 1 – Agreement with 10,000 Degrees](#)

ITEM 9

Ratification of Agreement with Marin County Office of Education (MCOE) for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$3,270.

[Consent Agenda Item 9 Attachment 1 – Agreement with MCOE](#)

ITEM 10

Ratification of Agreement with Christine Frazier for developing and facilitating the CCEE Advisory Council on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Christine Frazier, for developing and facilitating the CCEE Advisory Council on behalf of the CCEE. The Agreement is for a term of September 1, 2017 through June 30, 2018, at an amount of \$34,000.

[Consent Agenda Item 10 Attachment 1 - Agreement with Christine Frazier](#)

ITEM 11

Ratification of Agreement with Hye Jung Smith to assist and support the CCEE Education Directors in implementing the pilot program on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Hye Jung Smith, to assist and support the CCEE Education Directors in implementing the pilot program on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$42,000.

[Consent Agenda Item 11 Attachment 1 - Agreement with Hye Jung Smith](#)

ITEM 12

Ratification of Agreement with Sean Martin.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Sean Martin, to assist and support the CCEE Research & Strategy on data analysis on behalf of the CCEE. The Agreement is for a term of September 1, 2017 through June 30, 2018, at an amount of \$18,000.

[Consent Agenda Item 12 Attachment 1 - Agreement with Sean Martin](#)

ITEM 13

Ratification of Agreement with Full Capacity Marketing to develop and maintain the CCEE website on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Full Capacity Marketing, to develop and maintain the CCEE website on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$35,000.

[Consent Agenda Item 13 Attachment 1 - Agreement with Full Capacity Marketing](#)

ITEM 14

Ratification of Agreement with Robert Half International for temporary support staff services on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Robert Half International, or temporary support staff services on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$60,979.20.

[Consent Agenda Item 14 Attachment 1 - Agreement with Robert Half International](#)

ADJOURNMENT OF MEETING

FUTURE BOARD MEETINGS

Thursday, February 1, 2018 – 9:00 a.m. – Regular Board Meeting

This agenda is posted on the California Collaborative for Educational Excellence website at www.ccee-ca.org. For more information concerning this agenda, please contact the California Collaborative for Educational Excellence, 47-110 Calhoun Street, Indio, CA 92201 – phone (951) 826-6161 - facsimile (760) 863-3333. Members of the public wishing to send written comments about an agenda item to the CCEE Board are encouraged to send an electronic copy to ccee@ccee-ca.org, with the item number clearly marked in the subject line. In order to ensure that comments are received by CCEE Board members in advance of the meeting, please submit these and any related materials to our office **by 12:00 noon on November 29, 2017**, the Wednesday prior to the meeting. The public may also distribute written comments regarding any agenda item to the CCEE Board on the day of the meeting.