

# **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

## **BOARD MEETING AGENDA**

**\*\*Updated 1/31/18\*\***

**February 1, 2018 – 9:00 a.m. (PST)**

Sacramento City Hall  
915 I Street, Board Room  
Sacramento, CA 95814

### **California Collaborative for Educational Excellence Board Members**

Sue Burr – Chair  
Michael C. Watkins – Vice Chair  
Matthew Navo  
Tim Sbranti  
Tom Torlakson

### **Executive Director**

Carl Cohn, Ed.D.

### **Fiscal Agent**

Marin County Office of Education  
Mary Jane Burke, Marin County Superintendent of Schools

**The Closed Session (1) may begin at or after 9:00 a.m., be recessed, and then be reconvened later in the day or (2) may commence later than 9:00 a.m.**

**ALL ITEMS MAY BE HEARD IN A DIFFERENT ORDER THAN AS LISTED ON THE AGENDA ON THE DAY OF THE NOTICED MEETING.**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.**

Sign-up sheets for public comment on all agenda items will be accessible to the public at 9:00 a.m. the day of the Board meeting, near the entrance to the Board Room, in the Sacramento City Hall building, located at 915 I Street, Sacramento, CA 95814. Signing in is not a prerequisite to attending or speaking at the meeting. Individual speakers will be limited to two minutes per agenda item.

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. Please see the detailed agenda for the Public Session. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Fiscal Agent to the CCEE Board at [ccee@ccee-ca.org](mailto:ccee@ccee-ca.org) or by calling (951) 826-6161.

**CALL TO ORDER  
SALUTE TO THE FLAG  
COMMUNICATIONS  
AGENDA ITEMS  
ADJOURNMENT**

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**ITEM 1**

Subject: Approval of Minutes: Minutes of the December 7, 2017, Regular Board Meeting

[Item 1 Attachment 1 – Draft Board Meeting Minutes CCEE 12-7-17](#)

**Type of Action:** Discussion/Action

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**ITEM 2 (DOC)**

Subject: Board Chair and Vice Chair Election

**Type of Action:** Discussion/Action

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**ITEM 3 (DOC)**

Subject: Executive Director Search: Select Executive Search Firm; Process; and Authorize Contract

[Item 3 Attachment 1 - Request for Proposals \(issued December 13, 2017\)](#)

[Item 3 Attachment 2 Executive Director Search Firm Finalist](#)

[Item 3 Attachment 3 Leadership Associates Proposal Jan 12 2018](#)

**Type of Action:** Discussion/Action

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**ITEM 4 (DOC)**

Subject: Executive Director's Progress Report

[Item 4 Attachment 1 – Executive Director's Progress Report](#)

**Type of Action:** Information/Discussion

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**ITEM 5 (DOC)**

Subject: Review of CCEE 2016-17 Financial Audit Report

[Item 5 Attachment 1 – 2016-2017 CCEE Financial Annual Audit Report](#)

**Type of Action:** Information/Discussion

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**ITEM 6 (DOC)**

**Subject:** CCEE Budget Updates

**Type of Action:** Information/Discussion

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**ITEM 7 (DOC)**

**Subject:** Proposal for a Collective Approach to Support Local Educational Agencies (LEAs) Identified for Differentiated Assistance as a Result of their Students With Disabilities (SWD) Student Group; Authorize Hiring of New Position – Director, Education – Special Education

[Item 7 Attachment 1: Job Description, Director of Education, Special Education](#)

[Item 7 Attachment 2: Proposal Outline for SWD Collective](#)

[Item 7 Attachment 3: SWD PowerPoint Presentation](#)

**Type of Action:** Discussion/Action

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**ITEM 8 (DOC)**

**Subject:** Approval of new position – Chief of Staff – and direction to promote Director, Research and Strategy

[Item 8 Attachment 1 – Chief of Staff Job Description](#)

**Type of Action:** Discussion/Action

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**ITEM 9 (DOC)**

**Subject:** Update on the Local Control Funding Formula (LCFF) Test Kitchen Project; Authorization and Direction to Contract with WestEd

[Item 9 Attachment 1: WestEd Contract Authorization for LCFF Test Kitchen Support and Services](#)

[Item 9 Attachment 2: Update Presentation to the Board on the 2017-19 Test Kitchen Project](#)

**Type of Action:** Discussion/Action

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**ITEM 10 (DOC)**

**Subject:** Professional Development Update

[Item 10 Attachment 1 – PD Update PowerPoint Presentation](#)

**Type of Action:** Information/Discussion

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**ITEM 11 (DOC)**

**Subject:** CCEE Pilot Report “Voice from the Field”

[Item 11 Attachment 1 – Pilot PowerPoint Presentation](#)

**Type of Action:** Information/Discussion

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**ITEM 12**

**Subject:** General Public Comment: Public comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

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### **CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

**ITEM 1 (DOC)**

Consent Agenda Item 1: Ratification of Professional Development Project Assistant Position

[Consent Agenda Item 1 Attachment 1: Professional Development Project Assistant Job Description](#)

## **ITEM 2**

Consent Agenda Item 2: Authorization and Direction to Contract with Tom Hehir and Associates

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into contract with Tom Hehir and Associates to provide consultation to support the evaluation of, and recommendations to improve services/supports for, students with disabilities in California, with a focus on alignment of opportunity to results on behalf of the CCEE. The Agreement is for a term of January 1, 2018 through June 30, 2018, a not to exceed amount of \$62,500.

[Consent Agenda Item 2 Attachment 1 - Authorization and Direction to Contract with Tom Hehir and Associates](#)

## **ITEM 3**

Consent Agenda Item 3: Authorization and Direction to Contract with Beacon Results

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with Beacon Results to provide Michael Walsh to work as a Professional Learning Exchange (PLX) Coach. The Agreement would be for a term of February 1, 2018 through June 30, 2019, at an amount of \$142,000.

[Consent Agenda Item 3 Attachment 1 - Authorization and Direction to Contract with Beacon Results](#)

## **ITEM 4**

Consent Agenda Item 4: Authorization and Direction to Contract with WestEd

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with WestEd to provide Amber Valdez to work as a Professional Learning Exchange (PLX) Coach. The Agreement would be for a term of February 1, 2018 through June 30, 2019, at an amount of \$142,000

[Consent Agenda Item 4 Attachment 1 - Authorization and Direction to Contract with WestEd](#)

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## **ADJOURNMENT OF MEETING**

### **FUTURE BOARD MEETINGS**

Thursday, April 12, 2018 – 9:00 a.m. – Regular Board Meeting

This agenda is posted on the California Collaborative for Educational Excellence website at [www.ccee-ca.org](http://www.ccee-ca.org). For more information concerning this agenda, please contact the California Collaborative for Educational Excellence, 47-110 Calhoun Street, Indio, CA 92201 – phone (951) 826-6161 - facsimile (760) 863-3333. Members of the public wishing to send written comments about an agenda item to the CCEE Board are encouraged to send an electronic copy to [ccee@ccee-ca.org](mailto:ccee@ccee-ca.org), with the item number clearly marked in the subject line. In order to ensure that comments are received by CCEE Board members in advance of the meeting, please submit these and any related materials to our office **by 12:00 noon on January 24, 2018**, the Wednesday prior to the meeting. The public may also distribute written comments regarding any agenda item to the CCEE Board on the day of the meeting.