

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING AGENDA

June 7, 2018 – 9:00 a.m. (PST)

Agenda updated 6/5/2018

Sacramento County Office of Education
10474 Mather Blvd, SCOE Board Room
Mather, CA 95655

California Collaborative for Educational Excellence Board Members

Sue Burr – Chair
Tim Sbranti – Vice Chair
Sandra Lyon
Tom Torlakson
Michael C. Watkins

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Marin County Office of Education
Mary Jane Burke, Marin County Superintendent of Schools

Pursuant to Government Code section 11123, Board Member Lyon will participate in the Board meeting via teleconference, at the following location: 150 District Center Drive, Palm Springs, CA 92264. The teleconference location is open to the public and any member of the public will have an opportunity to address the Governing Board from the teleconference location in the same manner as if that person attended the regular meeting location. All action taken during this teleconferenced meeting shall be by roll call vote.

The Closed Session (1) may begin at or after 9:00 a.m., be recessed, and then be reconvened later in the day or (2) may commence later than 9:00 a.m.

ITEM 1

Subject: *Announcement of Closed Session/Adjourn to Closed Session:* Pursuant to Government Code sections 11126(a) and (c)(17), the CCEE Board will meet in closed session to consider the appointment of a public employee and confer with the negotiators. Public employees include persons exempt from civil service under Article VII, Section 4(e) of the California Constitution.

Position: Executive Director

Negotiators: James Baca, Counsel to the Board; Brooks Allen, Fiscal Agent

**ALL ITEMS MAY BE HEARD IN A DIFFERENT ORDER THAN AS LISTED ON THE
AGENDA ON THE DAY OF THE NOTICED MEETING.**

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.

Sign-up sheets for public comment on all agenda items will be accessible to the public at 9:00 a.m. the day of the Board meeting, near the entrance to the Board Room, in the Sacramento County Office of Education building, located at 10474 Mather Blvd, Mather, CA 95655. Signing in is not a prerequisite to attending or speaking at the meeting. Individual speakers will be limited to two minutes per agenda item.

Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. Please see the detailed agenda for the Public Session. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Fiscal Agent to the CCEE Board at ccee@ccee-ca.org or by calling (951) 826-6161.

**CALL TO ORDER
SALUTE TO THE FLAG
COMMUNICATIONS
AGENDA ITEMS
ADJOURNMENT**

ITEM 1 (DOC)

Subject: Executive Director: Appoint the Executive Director for the California Collaborative for Educational Excellence, Discuss as Necessary Terms and Conditions of Employment, and Authorize the Fiscal Agent to Enter into a Contract with the Appointee

[Attachments: Final Contract for CCEE Exec Director](#)

Type of Action: Discussion/Action

ITEM 2

Subject: Approval of Minutes: Minutes of the April 12, 2018, Regular Board Meeting

[Item 2 Attachment 1 – Draft Board Meeting Minutes CCEE 4-12-18](#)

Type of Action: Discussion/Action

ITEM 3 (DOC)

Subject: Executive Director's Progress Report

[Item 3 Attachment 1 – Executive Director's Progress Report](#)

Type of Action: Information/Discussion

ITEM 4 (DOC)

Subject: CCEE Budget: 2018-19 State Budget Update

Type of Action: Information/Discussion

ITEM 5 (DOC)

Subject: Renewal of Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo

[Item 5 attachment 1 - Agreement for Special Services](#)

Type of Action: Information/Discussion

ITEM 6 (DOC)

Subject: CCEE Advisory Committee Presentation

[Item 6 Attachment 1 - CCEE Advisory Council Highlights, April 2018](#)

Type of Action: Information/Discussion

ITEM 7 (DOC)

Subject: Professional Development Update

[Item 7 Attachment 1: PowerPoint Presentation](#)

Type of Action: Information/Discussion

ITEM 8

Subject: General Public Comment: Public comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

The presiding officer will also provide the opportunity for members of the public present at the teleconference location above to address the Board.

Type of Action: Information

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

ITEM 1

Consent Agenda Item 1: Authorization to Approve and Pay Legal Invoices for 2017-18

It is recommended that the Governing Board authorize the Executive Director to approve legal invoices from Atkinson, Andelson, Loya, Ruud & Romo for up to a total of \$75,000 in excess of the amount previously authorized for the 2017-2018 fiscal year, and direct the Fiscal Agent to pay such invoices approved by the Executive Director.

[Consent Agenda Item 1 Attachment 1 - Authorization to Approve and Pay Legal Services Invoices](#)

ITEM 2

Consent Agenda Item 1: Ratification of Contract with Karin Polacheck

It is recommended that the Governing Board approve the agreement between the Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Karin Polacheck for support in facilitating board governance workshops for CCEE pilot districts and participants in CCEE Professional Learning Networks. The Agreement is for a term of August 28, 2017 through June 30, 2018, and payments are not to exceed \$35,000.

[Consent Agenda Item 2 Attachment 1 – Contract Ratification Karin Polacheck](#)

ITEM 3

Consent Agenda Item 3: Ratification of Amendment to Existing Contract with Hye Jung Smith

It is recommended that the Governing Board approve the amendment to the existing agreement between the Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Hye Jung Smith for assisting and supporting the CCEE Education Directors in implementing the Pilot Program on behalf of the CCEE. The current agreement is for a term of July 1, 2017, through June 30, 2018, and the amendment increases the maximum payment amount by \$30,000, moving from a total of \$42,000 to \$72,000.

[Consent Agenda Item 3 Attachment 1 – Contract Ratification Hye Jung Smith](#)

ITEM 4

Consent Agenda Item 4: Ratification of Contract with Riverside County Office of Education – Consent to Sublease

It is recommended that the Governing Board approve the agreement between the Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the Riverside County Office of Education (RCOE) that acknowledges the terms and conditions that apply to the CCEE's existing sublease of office space and RCOE's relationship and obligations to the master landlord. The existing sublease is for a term of March 1, 2018, through February 28, 2019, at an amount of \$8,334.24.

[Consent Agenda Item 4 Attachment 1 – Contract Ratification RCOE Consent to Sublease](#)

ADJOURNMENT OF MEETING

FUTURE BOARD MEETINGS

Thursday, August 23, 2018 – 9:00 a.m. – Regular Board Meeting

This agenda is posted on the California Collaborative for Educational Excellence website at www.ccee-ca.org. For more information concerning this agenda, please contact the California Collaborative for Educational Excellence, 47-110 Calhoun Street, Indio, CA 92201 – phone (951) 826-6161 - facsimile (760) 863-3333. Members of the public wishing to send written comments about an agenda item to the CCEE Board are encouraged to send an electronic copy to ccee@ccee-ca.org, with the item number clearly marked in the subject line. In order to ensure that comments are received by CCEE Board members in advance of the meeting, please submit these and any related materials to our office **by 12:00 noon on May 30, 2018**, the Wednesday prior to the meeting. The public may also distribute written comments regarding any agenda item to the CCEE Board on the day of the meeting.