

*Please note that the complete proceedings of the April 21, 2021 California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**April 21, 2021**

#### **Board Members**

Sue Burr – Chair  
Tim Sbranti – Vice Chair  
Sandra Lyon  
LK Monroe  
Stephanie Gregson (as designee for Tony Thurmond)

#### **Executive Director**

Thomas Armelino

#### **Administrative Agent**

Marin County Office of Education  
Mary Jane Burke, Marin County Superintendent of Schools

*Please note: This meeting was held via teleconference and livestreamed to the public, in accordance with the Governor's Executive Order N-29-20, which suspended certain requirements of the Bagley-Keene Open Meeting Act in light of the COVID-19 pandemic. Public comments were subject to the submission guidelines contained in the agenda. All actions were taken via roll call vote, pursuant to Government Code Section 11123(b)(1)(D).*

**Vice Chair Sbranti called the meeting to order at 9:00 a.m. Board Member, Burr led the Pledge of Allegiance.**

#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ANNOUNCEMENTS**

#### **AGENDA ITEMS**

#### **ADJOURNMENT**

### **AGENDA ITEMS**

#### **Open Session**

Upon completion of announcements, Vice-Chair Sbranti called to announce the resignation of former Board Chair Matthew Navo and commencement of the Oath of Office of newly appointed Board Member, Sue Burr. Vice-Chair Sbranti thanked former Chair Navo for his service on the Board, and welcomed Member Burr back to the CCEE Governing Board.

Vice-Chair Sbranti called for a motion put forth to add Item 4 to the agenda, pursuant to Government Code section 11125.3, due to the resignation of Chair Navo and appointment of Member Burr coming to the attention of the Board following the posting of the agenda. The motion was moved by Board Member Monroe and seconded by Board Member Lyon.

**Roll call vote:** Member Monroe – Aye, Member Lyon – Aye, Member Burr – Aye, Member Gregson – Aye, Member Sbranti – Aye.

**Motion carried.**

Vice-Chair Sbranti then called to take up Item 4 (Election of Board Chair —Need for Immediate Action) as first order of business, before the Board adjourned to Closed Session.

Hearing no objection, the motion carried.

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**ITEM 4**

**Subject:** Election of Board Chair —Need for Immediate Action

**Type of Action:** Discussion/Action

Public comments were solicited. No public comments were made.

Vice-Chair, Tim Sbranti, accepts nominations for CCEE Governing Board Chair:

Sue Burr nominated by Member Monroe to serve as Chair for the remainder of the 2021 term (until the first meeting in 2022). Motion moved by Member Monroe and seconded by Member Lyon.

Roll call vote: Member Gregson – Aye, Member Monroe – Aye, Member Lyon – Aye, Member Burr – Aye, Member Sbranti – Aye.

**Motion carried.**

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**Closed Session**

**ITEM 1**

**Subject:** Announcement of Closed Session/Adjourn to Closed Session: Pursuant to Government Code sections 11126(a) and (c)(17), the CCEE Board will meet in closed session to consider the appointment of a public employee and confer with the negotiators. Public employees include persons exempt from civil service under Article VII, Section 4(e) of the California Constitution.

**Position:** Executive Director

**Negotiators:** James Baca, Counsel to the Board; Mary Jane Burke and Amie Carter, Administrative Agent

**Type of Action:** Information/Discussion

Public comments were solicited. No public comments were made.

**No action was taken.**

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**Open Session**

**ITEM 1** (DOC)

**Subject:** Executive Director's Report

Item 1 Attachment 1 – Executive Director’s Report

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an oral report provided by Executive Director, Tom Armelino, regarding recent activities of interest.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 2** (DOC)

**Subject:** Executive Director Search Process

Item 2 Attachment 1 – Draft Executive Director Search Timeline RFP

Item 2 Attachment 2 – Draft Executive Director Search Timeline NO RFP

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** It is recommended that the Board discuss the process to be utilized to conduct the search for a successor Executive Director, including but not limited to the selection of an executive search firm, appointment of an advisory subcommittee from among the membership of the Board, and direction to the Administrative Agent as appropriate to support the search.

**Proposed Motion:** That the Board 1.) Select the executive search firm Leadership Associates to conduct the search for a successor Executive Director, 2.) Appoint an advisory subcommittee, consisting of the Chair and Vice-Chair, and 3.) Move the June 3, 2021, regular Board meeting to June 22-23, 2021, pending Board Member calendars.

Public comments were solicited. No public comments were made.

**Motion:** Proposed motion was moved by Board Member Monroe and seconded by Member Gregson.

Roll call vote: Member Lyon – Aye, Member Monroe – Aye, Member Gregson – Aye, Member Sbranti – Aye, Member Burr – Aye.

**Motion Carried**

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**ITEM 3**

**Subject:** General Public Comment: Public comment is invited on any matter within the California Collaborative for Educational Excellence Board’s jurisdiction not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

Public comments were solicited. One general public comment was received by the Board from Tim Taylor, CA Small School District Association.

**No action was taken.**

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**Chair Burr adjourned the meeting at 11:45 a.m.**