

Please note that the complete proceedings of the February 1, California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING MINUTES

February 1, 2018

Board Members

Sue Burr – Chair
Michael C. Watkins – Vice Chair
Tom Torlakson
Tim Sbranti

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Marin County Office of Education
Mary Jane Burke, Marin County Superintendent of Schools

Chair Burr called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance.

OPEN SESSION AGENDA

**CALL TO ORDER
COMMUNICATIONS
AGENDA ITEMS
ADJOURNMENT**

AGENDA ITEMS

Subject: Chair Burr requested to re-order agenda items: Item 8 (Approval of new position – Chief of Staff – and direction to promote Director, Research and Strategy) to be discussed after item 6 (CCEE Budget Updates).

ITEM 1

Subject: Approval of Minutes: Minutes of the June December 7, 2017, Regular Board Meeting

Type of Action: Discussion/Action

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Watkins that the minutes be approved with the amendment to add item 14 in the consent agenda to the minutes.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins
Motion carried.

ITEM 2

Subject: Board Chair and Vice Chair Election

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Elect a Chair and Vice-Chair of the CCEE Governing Board for the 2018 term.

Vice-Chair, Michael Watkins, accepts nominations for CCEE Governing Board Chair:

Sue Burr nominated by Tom Torlakson to serve as Chair for the 2018 year. Motion moved by Sbranti and seconded by Watkins.

VOTES: 3 Ayes, Members Torlakson, Sbranti, Watkins

Member Burr abstained

Motion carried.

Chair Burr accepts nominations for CCEE Governing Board Vice-Chair.

Tim Sbranti nominated by Michael Watkins to serve as Vice-Chair for the 2018 year. Motion moved by Watkins and seconded by Torlakson.

VOTES: 3 Ayes, Members Burr, Torlakson, Watkins

Member Sbranti abstained

Motion carried.

ITEM 3

Subject: Executive Director Search: Select Executive Search Firm; Process; and Authorize Contract

Type of Action: Discussion/Action

STAFF RECOMMENDATION: That the Board discuss and select search firm and authorize the Fiscal Agent to enter into an agreement for executive search services; discuss initial steps in the search process and provide direction to the search consultants as requested.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Liz Guillen, Public Advocates

MOTION: It was moved by Member Sbranti and seconded by Member Torlakson to approve Fiscal Agent, Marin County Office of Education, to enter into an agreement with Leadership Associates for executive search services.

The Board agreed that Chair Burr and Member Watkins would continue to serve as an advisory subcommittee for the Executive Director search.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins

Motion carried.

ITEM 4

Subject: Executive Director's Progress Report

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The Executive Director will provide the Board and the public with an oral update on recent, key activities of interest.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 5

Subject: Review of CCEE 2016-17 Financial Audit Report

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The board will review the annual audit report for the California Collaborative for Educational Excellence for the fiscal year ending June 30, 2017.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 6

Subject: CCEE Budget Updates

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The board will review Governor Brown's proposed budget for the California Collaborative for Educational Excellence and review an update to the current working budget.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 8

Subject: Approval of new position – Chief of Staff – and direction to promote Director, Research and Strategy

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and approve new position of Chief of Staff; direct fiscal agent to promote Sujie Shin to the position and eliminate her current Director, Research and Strategy position.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Watkins and seconded by Member Torlakson approve new position of Chief of Staff; direct fiscal agent to promote Sujie Shin to the position and eliminate her current Director, Research and Strategy position.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins
Motion carried.

ITEM 7

Subject: Proposal for a Collective Approach to Support Local Educational Agencies (LEAs) Identified for Differentiated Assistance as a Result of their Students With Disabilities (SWD) Student Group; Authorize Hiring of New Position – Director, Education – Special Education

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and (i) approve the new position of Director of Education, Special Education; and (ii) authorize the Executive Director to direct the Fiscal Agent to hire one Director of Education, Special Education, or to enter into contract with one or more consultants to perform the duties of the Director of Education, Special Education.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Maureen O'Leary Burness, Special Education Task Force

MOTION: It was moved by Member Sbranti and seconded by Member Watkins (i) approve the new position of Director of Education, Special Education; and (ii) authorize the Executive Director to direct the Fiscal Agent to hire one Director of Education, Special Education, or to enter into contract with one or more consultants to perform the duties of the Director of Education, Special Education.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins
Motion carried.

ITEM 9

Subject: Update on the Local Control Funding Formula (LCFF) Test Kitchen Project; Authorization and Direction to Contract with WestEd

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss, authorize and direct the Marin County Office of Education/Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with WestEd for \$280,000 to support the LCFF Test Kitchen project, as described in Attachment 1.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Watkins and seconded by Member Sbranti authorize and direct the Marin County Office of Education/Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with WestEd for \$280,000 to support the LCFF Test Kitchen project, as described in Attachment 1.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins

Motion carried.

AMENDED MOTION: Motion by Member Watkins and seconded by Member Sbranti, to reconsider to amend Item 9 to allow for approval of the contract following legal counsel’s review of the competitive bidding requirements of the Public Contract Code. If an RFP process is required, approve moving forward with an RFP, selecting a consultant, and bringing the contract back for Board consideration and action at a future meeting.

VOTES: 4 Ayes, Members Burr, Torlakson, Sbranti, Watkins

Motion carried.

No action was taken.

ITEM 10

Subject: Professional Development Update

Type of Action: Information/Discussion

STAFF RECOMMENDATION: Receive information and discuss an update on the implementation of the Revised 2017-18 Update to the LCFF Professional Development Training Implementation Plan.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Hayin Kimner, The Opportunity Institute

No action was taken.

ITEM 11

Subject: CCEE Pilot Report “Voice from the Field”

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The board will receive information from one of CCEE’s pilot districts.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 12

Subject: General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

Type of Action: Information

Public comments were solicited. No public comments were made.

No action was taken.

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

Chair Burr requested Items 3 and 4 of the Consent Agenda be amended and they were each approved up to \$142,000 pending confirmation regarding the RFP process.

ITEM 1

Ratification of Professional Development Project Assistant Position

ITEM 2

Authorization and Direction to Contract with Tom Hehir and Associates

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into contract with Tom Hehir and Associates to provide consultation to support the evaluation of, and recommendations to improve services/supports for, students with disabilities in California, with a focus on alignment of opportunity to results on behalf of the CCEE. The Agreement is for a term of January 1, 2018 through June 30, 2018, a not to exceed amount of \$62,500.

ITEM 3

Authorization and Direction to Contract with Beacon Results

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with Beacon Results to provide Michael Walsh to work as a Professional Learning Exchange (PLX) Coach. The Agreement would be for a term of February 1, 2018 through June 30, 2019, at an amount of \$142,000.

ITEM 4

Authorization and Direction to Contract with WestEd

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into a contract with WestEd to provide Amber Valdez to work as a Professional Learning Exchange (PLX) Coach. The Agreement would be for a term of February 1, 2018 through June 30, 2019, at an amount of \$142,000

Chair Burr adjourned the meeting at 12:43 p.m.
