

*Please note that the complete proceedings of the June 7, California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**June 7, 2018**

#### **Board Members**

Sue Burr – Chair  
Tim Sbranti – Vice Chair  
Sandra Lyon (via videoconference)  
Tom Torlakson  
Michael C. Watkins

#### **Executive Director**

Carl Cohn, Ed.D.

#### **Fiscal Agent**

Marin County Office of Education  
Mary Jane Burke, Marin County Superintendent of Schools

**Chair Burr called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.**

### **OPEN SESSION AGENDA**

**CALL TO ORDER  
COMMUNICATIONS  
AGENDA ITEMS  
ADJOURNMENT**

### **AGENDA ITEMS**

**Chair Burr introduced new Board Member Sandra Lyon, Governor Brown's appointee who is joining the meeting via videoconference.**

**Chair Burr requested to re-order agenda items due to Board Member availability. The Board is going to hear Items 2-5 and the Consent Agenda first and then adjourn to closed session, before returning to hear Items 1, 6, 7 and 8.**

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#### **ITEM 2**

**Subject:** Approval of Minutes: Minutes of the April 12, 2018, Regular Board Meeting

**Type of Action:** Discussion/Action

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Torlakson and seconded by Member Sbranti that the minutes be approved as presented.

**VOTES:**

Chair Burr, Aye

Vice-Chair Sbranti, Aye

Member Lyon, Aye

Member Torlakson, Aye

Member Watkins, Aye

**Motion carried.**

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**ITEM 3**

**Subject:** Executive Director's Progress Report

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The Executive Director will provide the Board and the public with an oral update on recent, key activities of interest.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 4**

**Subject:** CCEE Budget: 2018-19 State Budget Update

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The board will review the 2018-19 state budget developments related to the California Collaborative for Educational Excellence.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Liz Guillen, Public Advocates

**No action was taken.**

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**ITEM 5**

**Subject:** Renewal of Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The Board will review and renew the agreement with legal counsel Atkinson, Andelson, Loya, Ruud & Romo ("AALRR") through the 2018-2019 fiscal year.

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Watkins and seconded by Member Sbranti that the agreement with legal counsel Atkinson, Anderlson, Loya, Rudd & Romo be renewed through the 2018-2019 fiscal year.

**VOTES:**

Chair Burr, Aye

Vice-Chair Sbranti, Aye

Member Lyon, Aye

Member Torlakson, Aye

Member Watkins, Aye

**Motion carried.**

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**CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

**ITEM 1**

Consent Agenda Item 1: Authorization to Approve Legal Services Invoices for 2017-2018

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter authorize the Executive Director to Approve and Pay Legal Invoices Up To \$175,000 for 2017-2018.

**ITEM 2**

Consent Agenda Item 2: Authorization and Direction to Contract with Karen Polacheck

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to enter into contract with Karen Polacheck to provide support in facilitating board governance workshops for CCEE pilot districts and participants in CCEE Professional Learning Networks. The Agreement is for a term of August 28, 2018 through June 30, 2018, a not to exceed amount of \$35,000.

**ITEM 3**

Consent Agenda Item 3: Authorization and Direction to Amend and Existing Contract with Hye Jung Smith

It is recommended that the Governing Board authorize and direct Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, to amend the existing contract with Hye Jung Smith, to assist and support the CCEE Education Directors in implementing the pilot program on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an increased amount from a maximum of \$42,000 to \$72,000.

**ITEM 4**

Consent Agenda Item 4: Contract Ratification with Riverside County Office of Education – Lease Extension

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the Riverside County Office of Education for lease of office facilities. The Agreement is for a term of March 1, 2018 through February 28, 2018, at an amount of \$8,334.24.

Public comments were solicited. No public comments were made.

**MOTION:** It was moved by Member Sbranti and seconded by Member Watkins that the consent agenda items be approved as presented.

**VOTES:**

Chair Burr, Aye

Vice-Chair Sbranti, Aye

Member Lyon, Aye

Member Torlakson, Aye

Member Watkins, Aye

**Motion carried.**

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Chair Burr called closed session to order.

**CLOSED SESSION AGENDA**

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**ITEM 1**

**Subject: *Announcement of Closed Session/Adjourn to Closed Session:*** Pursuant to Government Code sections 11126(a) and (c)(17), the CCEE Board will meet in closed session to consider the appointment of a public employee and confer with the negotiators. Public employees include persons exempt from civil service under Article VII, Section 4(e) of the California Constitution.

**Position:** Executive Director

**Negotiators:** James Baca, Counsel to the Board; Brooks Allen, Fiscal Agent

**Chair Burr reported that the Board met with its negotiators in closed session and that no action was taken.**

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**ITEM 1**

**Subject:** Executive Director: Appoint the Executive Director for the California Collaborative for Educational Excellence, Discuss as Necessary Terms and Conditions of Employment, and Authorize the Fiscal Agent to Enter into a Contract with the Appointee

**Type of Action:** Discussion/Action

**STAFF RECOMMENDATION:** Board will appoint the Executive Director of the California Collaborative for Educational Excellence (CCEE) and authorize the Fiscal Agent to enter into a contract with the appointee.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Liz Guillen, Public Advocates
- 2) Peter Birdsall, CCSESA
- 3) Lee Angela Reed, SSDA
- 4) Martha Alvarez, ACSA

**MOTION:** It was moved by Member Sbranti and seconded by Member Watkins to appoint Tom Armelino to the position of Executive Director of the California Collaborative for Educational Excellence, and direct the Fiscal Agent to execute a contract of employment with Mr. Armelino, to include the following terms:

- A term of employment from July 1, 2018 through June 30, 2021;
- Salary in the amount of \$287,000; and
- The following additional items of compensation:
  - Reimbursement for all actual and necessary business related expenses, except travel expenses for use of his automobile or a rental car for travel from his home in the course of his official duties;
  - Monthly cell phone stipend of \$65;
  - Health and welfare benefits as afforded by the Marin County Office of Education to all CCEE employees;
  - 10 days of paid vacation leave annually, subject to a maximum accrual of 15 days; and
  - 12 days of paid sick leave annually.

**VOTES:**

Chair Burr, Aye

Vice-Chair Sbranti, Aye

Member Lyon, Aye

Member Torlakson, Aye

Member Watkins, Aye

**Motion carried.**

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**ITEM 6**

**Subject:** CCEE Advisory Committee Presentation

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The board will receive an update from Christine Frazier regarding the CCEE Advisory Council.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 7**

**Subject:** Professional Development Update

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The board will receive information and discuss an update on the implementation of the Revised 2017-18 Update to the LCFF Professional Development Training Implementation Plan.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

- 1) Hayin Kimner, Partners for Each and Every Child

**No action was taken.**

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**ITEM 8**

**Subject:** General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

Public comments were solicited. No public comments were made.

**No action was taken.**

**Chair Burr adjourned the meeting at 12:28 p.m.**

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