

Please note that the complete proceedings of the December 2017, California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.

CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE

BOARD MEETING MINUTES

December 7, 2017

Board Members

Sue Burr – Chair
Michael C. Watkins – Vice Chair
Tom Torlakson
Tim Sbranti
Matthew Navo

Executive Director

Carl Cohn, Ed.D.

Fiscal Agent

Riverside County Office of Education
Judy D. White, Ed.D., Riverside County Superintendent of Schools

Chair Burr called the meeting to order at 9:08 a.m. and led the Pledge of Allegiance. Closed session was called to order at 9:11 a.m.

CALL TO ORDER

SALUTE TO THE FLAG

CLOSED SESSION AGENDA

Subject: Announcement of Closed Session/Adjourn to Closed Session: Pursuant to Government Code section 11126(a), the Board will convene in closed session to consider:

ITEM 1

Public Employee Performance Evaluation: Title: Executive Director

OPEN SESSION AGENDA

Chair Burr reconvened the open session meeting and called it to order at 9:38 a.m

CALL TO ORDER

COMMUNICATIONS

AGENDA ITEMS

ADJOURNMENT

AGENDA ITEMS

Chair Burr reminded attendees that items 12 and 13 have been withdrawn from the agenda.

Public comments were solicited. No public comments were made.

ITEM 1

Subject: Approval of Minutes: Minutes of the June August 3, 2017, Regular Board Meeting

Type of Action: Discussion/Action

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Watkins that the minutes be approved as presented.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 2

Subject: Approval of CCEE Board Meeting Calendar 2018

Type of Action: Discussion/Action

Chair Burr proposed an amendment to the CCEE Board meeting calendar to move the April 5, 2018 meeting to April 12, 2018.

STAFF RECOMMENDATION: Adopt 2018 California Collaborative for Educational Excellence (CCEE) Regular Board Meeting Schedule.

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to adopt 2018 California Collaborative for Educational Excellence (CCEE) Regular Board Meeting Schedule with the amendment of the April 5, 2018 meeting moved to April 12, 2018.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 3

Subject: Adoption of Conflict of Interest Code

Type of Action: Discussion/Action

STAFF RECOMMENDATION: That the Board discuss and approve the final amended Conflict of Interest Code for the California Collaborative for Educational Excellence (“CCEE”) and give direction to the Executive Director to submit the Code for approval and publication with the Fair Political Practices Commission (“FPPC”) and Office of Administrative Law (“OAL”).

Public comments were solicited. No public comments were made.

MOTION: It was moved by Member Watkins and seconded by Member Navo to approve the final amended Conflict of Interest Code for the California Collaborative for Educational Excellence (“CCEE”) and give direction to the Executive Director to submit the Code for approval and publication with the Fair Political Practices Commission (“FPPC”) and Office of Administrative Law (“OAL”).

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 4

Subject: Upcoming Board Chair Elections

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The Board will receive information and discuss the upcoming Board Chair elections.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 5

Subject: Search for a Successor Executive Director

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and give direction to the Fiscal Agent regarding the process for selecting a successor Executive Director for the California Collaborative for Educational Excellence (“CCEE”).

Motion: It was moved by Member Navo and seconded by Member Sbranti to authorize the Chair and Vice Chair to lead the search for the successor Executive Director and work with Marin County Office of Education to develop an RFP to select a search firm not to exceed the cost of the prior firm.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 6

Subject: Executive Director's Progress Report

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The Executive Director will provide the Board and the public with an oral update on recent, key activities of interest.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Martha Alvarez, ACSA

No action was taken.

ITEM 7

Subject: Authorization for the Executive Director to Engage in Efforts to Secure Ongoing Funding for the CCEE

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Chair Burr stated action was not needed on the item.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 8

Subject: 2017-2018 CCEE Budget Revision #1; Initial budget proposal for 2018-19

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and approve changes to CCEE's budget for 2017-2018 and initial budgeted projections for 2018-19.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to approve changes to CCEE's budget for 2017-2018 and initial budgeted projections for 2018-19.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo

Motion carried.

ITEM 9

Subject: Approval of New Position – Operations Manager – and Direction to Promote Administrative Assistant

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and approve new position of Operations Manager; direct fiscal agent to promote Erika Barragan to the position; and eliminate her current Administrative Assistant position.

MOTION: It was moved by Member Watkins and seconded by Member Sbranti approve new position of Operations Manager; direct fiscal agent to promote Erika Barragan to the position; and eliminate her current Administrative Assistant position.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo

Motion carried.

ITEM 10

Subject: CCEE 2016-17 Annual Report

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The Board will receive for information and discuss the CCEE Draft 2016-17 Annual Report.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 11

Subject: Professional Development Update

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The Board will receive for information and discuss an update on the Revised 2017-18 Update to the LCFF Professional Development Training Implementation Plan.

Public comments were solicited. The listed individual spoke during the public comments section of this item:

1) Martha Alvarez, ACSA

No action was taken.

ITEM 12

Subject: Proposal for Assistance to LEAs Identified for Support to Improve the Performance of Students with Disabilities

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and approve facilitation of the collective approach to assistance for LEAs identified for support to improve the performance of students with disabilities as well as the approval for the implementation of the Differentiated Assistance Professional Learning Networks to focus on students with disabilities.

Item was withdrawn from the agenda.

ITEM 13

Subject: Approval of Local Educational Agencies (LEAs) Pilot Program

Type of Action: Discussion/Action

STAFF RECOMMENDATION: The board will discuss and approve Borrego Springs Unified School District (BSUSD), Academy of Careers and Exploration (ACE) Charter, and YouthBuild Charter School of California to participate in the CCEE Pilot Program.

Item was withdrawn from the agenda.

ITEM 14

Subject: CCEE Pilot Report "Voice from the Field"

Type of Action: Information/Discussion

STAFF RECOMMENDATION: The board will receive information from one of CCEE's pilot districts.

Public comments were solicited. No public comments were made.

No action was taken.

ITEM 15

Subject: Agreement with Ventura County Office of Education to provide Daryton Ramsey to work as a Professional Learning Exchange (PLX) Coach.

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with Ventura County Office of Education to provide Daryton Ramsey to work as a Professional Learning Exchange (PLX) Coach.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with Ventura County Office of Education to provide Daryton Ramsey to work as a Professional Learning Exchange (PLX) Coach.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 16

Subject: Agreement with WestEd to provide Roni Jones to work as a Professional Learning Exchange (PLX) Coach

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with WestEd to provide Roni Jones to work as a Professional Learning Exchange (PLX) Coach.

MOTION: It was moved by Member Watkins and seconded by Member Navo to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with WestEd to provide Roni Jones to work as a Professional Learning Exchange (PLX) Coach.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 17

Subject: Agreement with PlusOne Leadership to provide Mickey Porter to work as a Professional Learning Exchange (PLX) Coach

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with Plus One Leadership to provide Mickey Porter to work as a Professional Learning Exchange (PLX) Coach.

MOTION: It was moved by Member Navo and seconded by Member Watkins to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contracts with Plus One Leadership to provide Mickey Porter to work as a Professional Learning Exchange (PLX) Coach.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 18

Subject: Agreement with WestEd to design, build, support, and maintain an online platform for the LCFF Content Library

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with WestEd to design, build, support, and maintain an online platform for the California Content Library.

MOTION: It was moved by Member Sbranti and seconded by Member Watkins to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with WestEd to design, build, support, and maintain an online platform for the California Content Library.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 19

Subject: Agreement with WestEd for support in developing content and delivering trainings

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with WestEd for support in developing content and delivering trainings.

MOTION: It was moved by Member Sbranti and seconded by Member Navo to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with WestEd for support in developing content and delivering trainings.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 20

Subject: Agreement with listed vendors related to LCFF Content Library Review Teams

Type of Action: Discussion/Action

STAFF RECOMMENDATION: Staff recommends that the Governing Board authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with listed vendors that are employing individuals serving as LCFF Content Library Review Team Leads and Members.

MOTION: It was moved by Member Navo and seconded by Member Watkins to authorize and direct Marin County Office of Education/Marin County Superintendent of Schools, as the fiscal agent for the California Collaborative for Educational Excellence, to enter into contract with listed vendors that are employing individuals serving as LCFF Content Library Review Team Leads and Members.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

ITEM 21

Subject: General Public Comment: Public Comment is invited on any matter not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

Type of Action: Information

Public comments were solicited. No public comments were made.

No action was taken.

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be of a routine nature, recommended for approval by the Executive Director, and are acted on by the Board in one motion. There is no discussion of specific items before the vote unless a member of the Board requests for a specific item to be discussed and/or removed from the Consent Agenda.

ITEM 1

Approval of Employment Agreement with Alicia Ausara for Position of Senior Manager, Training

ITEM 2

Approval of Employment Agreement with Ana Tintocalis for Position of Senior Manager, Outreach & Communications

ITEM 3

Ratification of Agreement with San Bernardino County Office of Education for Position of Senior Manager, Training

ITEM 4

Ratification of Agreement with listed individuals to serve as LCFF Content Library Review Team, Leads and Members

It is recommended that the Governing Board approve the agreements between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the listed vendors or individuals to serve as LCFF Content Library Review Team Leads and Members. The Agreement is for a term of October 1, 2017 through June 30, 2018, at a rate of \$8,000 to each Lead and \$4,000 to each Member.

ITEM 5

Ratification of Agreement with Policy Analysis for California Education (PACE) for initial district superintendent survey development, piloting, and sampling activities on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and PACE for initial district superintendent survey development, piloting, and sampling activities on behalf of the CCEE. The Agreement is for a term of August 11, 2017 through December 31, 2017, at an amount of \$75,000.

ITEM 6

Ratification of Agreement with the Riverside County Office of Education for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and the Riverside County Office of Education for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$4,230.96.

ITEM 7

Ratification of Agreement with Kern County Superintendent of Schools (KCSOS) for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Kern County Superintendent of Schools for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$6,958.56.

ITEM 8

Ratification of Agreement with 10,000 Degrees for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and 10,000 Degrees for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$4,440.

ITEM 9

Ratification of Agreement with Marin County Office of Education (MCOE) for lease of office facilities.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence for lease of office facilities. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$3,270.

ITEM 10

Ratification of Agreement with Christine Frazier for developing and facilitating the CCEE Advisory Council on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Christine Frazier, for developing and facilitating the CCEE Advisory Council on behalf of the CCEE. The Agreement is for a term of September 1, 2017 through June 30, 2018, at an amount of \$34,000.

ITEM 11

Ratification of Agreement with Hye Jung Smith to assist and support the CCEE Education Directors in implementing the pilot program on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Hye Jung Smith, to assist and support the CCEE Education Directors in implementing the pilot program on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$42,000.

ITEM 12

Ratification of Agreement with Sean Martin.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Sean Martin, to assist and support the CCEE Research & Strategy on data analysis on behalf of the CCEE. The Agreement is for a term of September 1, 2017 through June 30, 2018, at an amount of \$18,000.

ITEM 13

Ratification of Agreement with Full Capacity Marketing to develop and maintain the CCEE website on behalf of the CCEE.

It is recommended that the Governing Board approve the agreement between Marin County Superintendent of Schools, as Fiscal Agent for the California Collaborative for Educational Excellence, and Full Capacity Marketing, to develop and maintain the CCEE website on behalf of the CCEE. The Agreement is for a term of July 1, 2017 through June 30, 2018, at an amount of \$35,000.

MOTION: It was moved by Member Navo and seconded by Member Watkins to approve items number 1 through 14 on the consent agenda.

Public comments were solicited. No public comments were made.

VOTES: 5 Ayes, Members Burr, Torlakson, Sbranti, Watkins, Navo
Motion carried.

Chair Burr adjourned the meeting at 12:22 p.m.
