

*Please note that the complete proceedings of the December 2, 2021 California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <http://ccee-ca.org>.*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**December 2, 2021**

#### **Board Members**

Sue Burr – Chair  
Tim Sbranti – Vice Chair  
LK Monroe  
Mark Luque  
Mary Nicely – Designee for Member Tony Thurmond

#### **Executive Director**

Matthew Navo

#### **Administrative Agent**

Marin County Office of Education  
Mary Jane Burke, Marin County Superintendent of Schools

*Please note: This meeting was held via teleconference and livestreamed to the public, in accordance with the Governor's Executive Order N-29-20, which suspended certain requirements of the Bagley-Keene Open Meeting Act in light of the COVID-19 pandemic. Public comments were subject to the submission guidelines contained in the agenda. All actions were taken via roll call vote, pursuant to Government Code Section 11123(b)(1)(D).*

**Chair Burr called the meeting to order at 8:15 a.m. and led the Pledge of Allegiance.**

#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ANNOUNCEMENTS**

#### **AGENDA ITEMS**

#### **ADJOURNMENT**

### **AGENDA ITEMS**

#### **Open Session**

Upon completion of announcements, Chair Burr announced the Board would be adjourning to Closed Session to consider the Public Employee Performance Evaluation of the Executive Director of the California Collaborative for Educational Excellence.

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#### **Closed Session**

#### **ITEM 1**

**Subject:** Public Employee Performance Evaluation (Gov. Code § 11126(a))

**Position:** Executive Director

**No action was taken.**

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**Open Session**

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**ITEM 1 (DOC)**

**Subject:** Approval of Minutes: Minutes of the October 28, 2021 Regular Board Meeting

Item 1 Attachment 1 – Draft CCEE Board Meeting Minutes – October 28, 2021

**Type of Action:** Discussion/Action

**Proposed Motion:** That the Board approve the minutes of the October 28, 2021 Regular Board Meeting.

Public comments were solicited. No public comments were made.

**Motion:** Proposed motion was moved by Vice Chair Sbranti and seconded by Member Monroe.

Roll call vote: Member Monroe – Aye, Member Luque – Aye, Board Member Nicely, Vice Chair Sbranti – Aye, Chair Burr – Aye.

**Motion carried.**

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**ITEM 2 (DOC)**

**Subject:** Executive Director's Report

Item 2 Attachment 1 – Executive Director's Report Presentation

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an oral end of the year report provided by Executive Director, Matthew Navo.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 3 (DOC)**

**Subject:** Teaching, Learning and Leading Center (TLLC)

Item 3 Attachment 1 – Teaching, Learning and Leading Center (TLLC) Presentation

Item 3 Attachment 2 – Quarterly Improvement Cycle Update, December 2021

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** The Deputy Executive Director and staff will provide the Board and the public an update on the agency's Direct Technical Assistance with LEAs and share the agency's new Teaching, Learning and Leading Center goals for 2021-22, for the purpose of receiving input and feedback.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 4 (DOC)**

**Subject:** Policy and Program Update

Item 4 Attachment 1 – Policy and Program Update Presentation

Item 4 Attachment 2 – Statewide Program Evaluation Deadlines

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Senior Advisor, Michelle Magyar will provide the Board and the public an update on the California Collaborative for Educational Excellence (CCEE) Policies and Programs.

Public comments were solicited. No public comments were made.

**No action was taken.**

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**ITEM 5 (DOC)**

**Subject:** General Public Comment: Public comment is invited on any matter within the California Collaborative for Educational Excellence Board's jurisdiction not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

**No action was taken.**

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**Chair Burr adjourned the meeting at 11:35 a.m.**