

## FACILITATION GUIDE

<b>Hot Topic</b>	<a href="#">Leveraging Family Engagement to Foster Student Success in Distance + Blended Learning</a>
<b>Description</b>	These professional learning webinars are intended to be a resource for family and community engagement leaders to assist in the development of distance learning initiatives and the development of parent partnerships to support student success.
<b>Toolkit</b>	<a href="#">Link</a> to toolkit
<b>Format</b>	<p>Resource guide aligned to three priority areas from the Community Engagement Initiative Theory of Action: Effective practices, Equity Practices, Culturally Responsive Practices.</p> <p>Supportive CDE resources (Family Engagement Toolkit, Culturally Responsive Teaching Practices, and Distance Learning Instructional Planning) and the Family Planning Guides from Achieve the Core will give application to Family Engagement in Distance Learning.</p> <p>Information will include:</p> <ul style="list-style-type: none"> <li>→ Guidance information</li> <li>→ Evidence-based practices</li> <li>→ Supporting resource links</li> <li>→ Reflection and action planning tool</li> </ul>
<b>Audience</b>	District and school leaders, Family and Community Engagement coordinators, Parent liaisons and leaders
<b>Content</b>	<p>CEI Framework: Theory of Action</p> <p>... Then COEs and LEAs across the state will increase their capacity to implement effective, equitable and culturally responsive Community Engagement practices...</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Big Ideas for Distance Learning</li> <li><input type="checkbox"/> Family Engagement Strategies</li> <li><input type="checkbox"/> Take Away Tasks</li> <li><input type="checkbox"/> Reflective Note Taking / Planning Tool</li> <li><input type="checkbox"/> Resource Links</li> </ul>
<b>Links to Resources</b>	<p><a href="#">CCEE Community Engagement Initiative</a></p> <p><a href="#">Community Engagement Initiative website</a></p> <p><a href="#">Community Engagement Initiative Theory of Action</a></p> <p><a href="#">CDE Family Engagement Toolkit</a></p> <p><a href="#">CDE Culturally and Linguistically Responsive Teaching</a></p> <p><a href="#">Distance Learning Instruction Planning Guidance</a></p> <p><a href="#">Achieve the Core Family Guides</a></p>

Introduction to the Distance Learning Hot Topics Series (~2 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Distance Learning Consortium overview</li> <li>2. California Community Engagement Initiative introduction</li> <li>3. Distance Learning Hot Topics Series preview</li> </ol>
<b>Links to Resources</b>	<p><a href="#">CDE Distance Learning Instruction Planning Guidance</a></p> <p><a href="#">CDE Curriculum &amp; Instruction Distance Learning</a></p> <p><a href="#">CCEE California Community Engagement Initiative</a></p>
<b>Facilitation Notes</b>	

Session 1: Establishing a Foundation for Distance Learning (~8 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:             <ol style="list-style-type: none"> <li>a. Parents are partners in distance learning</li> </ol> </li> <li>2. What:             <ol style="list-style-type: none"> <li>a. Essential success strategies for synchronous and asynchronous instructional time in distance learning</li> </ol> </li> <li>3. How:             <ol style="list-style-type: none"> <li>a. Manage the home environment for distance learning</li> <li>b. Ensure clear communication between home and school</li> <li>c. Prioritize self care for all</li> </ol> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● Center for Positive Behavior Interventions and Supports: <a href="#">Supporting Families with PBIS at Home</a></li> <li>● The Learning Accelerator Article: <a href="#">Today's One Thing for Families: Remote Family Engagement</a></li> <li>● Common Sense Education Resources: <a href="#">Parents Tips and Tricks for Distance Learning</a></li> <li>● Common Sense Education Resources: <a href="#">Distance Learning Templates for Teachers and Families</a></li> <li>● Khan Academy Article: <a href="#">7 Tips for Setting Up a Productive Learning Space at Home</a></li> <li>● Corwin Book: <a href="#">Distance Learning Playbook for Parents by Rosalind Wiseman, Douglas Fisher, Nancy Frey, and John Hattie</a></li> </ul>

	<ul style="list-style-type: none"> <li>● SBCSS Parent Summit Keynote: <a href="#">Laurel Kirchhoff</a></li> <li>● SBCSS Parent Summit Workshop: <a href="#">Laurel Kirchhoff</a></li> </ul>
<b>Facilitation Notes</b>	

Session 2: Addressing Equity in Distance Learning (~10 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why: <ul style="list-style-type: none"> <li>a. Effective student and family engagement during distance learning relies on establishing trusting, equitable relationships</li> </ul> </li> <li>2. What: <ul style="list-style-type: none"> <li>a. Priority areas to address and respond to equity in distance learning to support the success of all students and families</li> </ul> </li> <li>3. How: <ul style="list-style-type: none"> <li>a. Ensure all students' basic needs are met</li> <li>b. Assess access and opportunity for all students</li> <li>c. Implement responsive and restorative practices to address inequities</li> </ul> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● West Ed Webinar: <a href="#">Engaging Parents and Students from Diverse Populations In the Context of Distance Learning</a></li> <li>● SDCOE handout: <a href="#">Equity Considerations in Distance Learning</a></li> <li>● Lead Tool article: <a href="#">10 High Leverage Equity Practices</a></li> <li>● Common Sense Education article: <a href="#">7 Ways to Make Distance Learning More Equitable</a></li> <li>● Ed Trust Resource: <a href="#">10 Questions Equity Advocates Ask About Distance Learning</a></li> <li>● Panorama Ed Article: <a href="#">3 Key Equity Considerations for Distance Learning</a></li> </ul>
<b>Facilitation Notes</b>	

### Session 3: Developing Positive Student and Family Mindsets for Distance Learning (~8 mins)

<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:             <ol style="list-style-type: none"> <li>a. Fostering a positive mindset is a way of thinking that helps to overcome challenges and explore new possibilities during distance learning</li> </ol> </li> <li>2. What:             <ol style="list-style-type: none"> <li>a. A growth mindset allows students and families to persevere and thrive through the challenges of distance learning</li> </ol> </li> <li>3. How:             <ol style="list-style-type: none"> <li>a. Foster students' resiliency skills</li> <li>b. Develop students' self regulation skills</li> <li>c. Encourage student perseverance skills</li> </ol> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● ASCA Resource: <a href="#">Mindsets and Behaviors for K-12 Student Success</a></li> <li>● Schoology Blog: <a href="#">The Importance of Growth Mindset in Distance Learning</a></li> <li>● Brightly Article: <a href="#">How to Get Kids Into a Learning Mindset at Home</a></li> <li>● Mindset Works Resources: <a href="#">Growth Mindset Resources for Parents and Teachers</a></li> <li>● Corwin Book: <a href="#">Distance Learning Playbook for Parents by Rosalind Wiseman, Douglas Fisher, Nancy Frey, and John Hattie</a></li> </ul>
<b>Facilitation Notes</b>	

### Session 4: Fostering Student and Family Well-Being in Distance Learning (~12 mins)

<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:             <ol style="list-style-type: none"> <li>a. Students and families need to first ensure a readiness to learn in distance learning</li> </ol> </li> <li>2. What:             <ol style="list-style-type: none"> <li>a. A whole child approach is needed to ensure student well-being and success in distance learning</li> </ol> </li> <li>3. How:             <ol style="list-style-type: none"> <li>a. Create a foundation for social-emotional learning</li> <li>b. Attend to well-being and mutual support among adults</li> <li>c. Participate in social and emotional learning</li> </ol> </li> </ol>
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	4. Take-Away Task
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● CASEL Resources: <a href="#">CASEL CARES SEL Roadmap for Reopening Schools</a></li> <li>● CASEL Playbook: <a href="#">3 SEL Signature Practices</a></li> <li>● Getting Smart Article: <a href="#">Engaging Families in Distance Learning: Supporting from Afar</a></li> <li>● Common Sense Education Resources: <a href="#">Parents Tips and Tricks for Distance Learning</a></li> <li>● CO Dept of Ed Guidance: <a href="#">Wellbeing and Connection During Distance Learning</a></li> <li>● Microsoft Education Blog: <a href="#">Supporting School Community and Student Wellbeing During Distance Learning</a></li> </ul>
<b>Facilitation Notes</b>	

Session 5: Prioritizing Core Instructional Values in Distance Learning (~13 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why: <ol style="list-style-type: none"> <li>a. It is imperative to increase student’s time in high leverage instructional activities to support ongoing proficiency during distance learning</li> </ol> </li> <li>2. What: <ol style="list-style-type: none"> <li>a. Provide basic strategies to reinforce foundational skills and learning opportunities that impact overall achievement during distance learning</li> </ol> </li> <li>3. How: <ol style="list-style-type: none"> <li>a. Support student’s reading skills</li> <li>b. Support student’s writing skills</li> <li>c. Support student’s math skills</li> </ol> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● CA Dept of Ed Standards and Resources: <a href="#">California Common Core English Language Arts</a></li> <li>● CA Dept of Ed Standards and Resources: <a href="#">California Common Core Math</a></li> <li>● Corwin Book: <a href="#">Distance Learning Playbook for Parents by Rosalind Wiseman, Douglas Fisher, Nancy Frey, and John Hattie</a></li> </ul>
<b>Facilitation Notes</b>	

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<b>Session 6: Supporting Early Learners in Distance Learning (~8 mins)</b>	
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<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:             <ol style="list-style-type: none"> <li>a. Supporting School Readiness is an essential priority to prevent learning loss</li> </ol> </li> <li>2. What:             <ol style="list-style-type: none"> <li>a. Empower caregivers with confidence and skills to provide engaging and developmentally appropriate practices learning experiences</li> </ol> </li> <li>3. How:             <ol style="list-style-type: none"> <li>a. Inspire active exploration</li> <li>b. Foster creative play</li> <li>c. Develop authentic engagement</li> </ol> </li> <li>4. Take-Away Task:</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● National Association of State Boards of Education: <a href="#">Policy Update Remote Learning in Early Childhood</a></li> <li>● Edutopia article: <a href="#">Empowering Families for Distance Learning in Early Childhood</a></li> <li>● Edutopia article: <a href="#">7 Tips for Managing Distance Learning in Preschool</a></li> <li>● NAEYC article: <a href="#">Building Social and Emotional Skills at Home</a></li> <li>● Reading Rockets Article: <a href="#">Developmentally Appropriate Practices for Young Children: Recommendations for Teaching Practices</a></li> <li>● NAEYC Resources: <a href="#">Books to Support Families with At-Home Learning</a></li> </ul>
<b>Facilitation Notes</b>	

<b>Session 7: Engaging Adolescents in Distance Learning (~9 mins)</b>	
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<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:             <ol style="list-style-type: none"> <li>a. Developing ownership, autonomy and the development of essential life skills during distance learning</li> </ol> </li> <li>2. What:             <ol style="list-style-type: none"> <li>a. Engaging students in a gradual release of responsibility and independence during distance learning to prepare for real world experiences</li> </ol> </li> <li>3. How:             <ol style="list-style-type: none"> <li>a. Identify the teacher's role</li> </ol> </li> </ol>
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	<ul style="list-style-type: none"> <li>b. Engage the parent’s role</li> <li>c. Empower the student’s role</li> </ul> <p>4. Take-Away Task</p>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● Connections Academy Article: <a href="#">8 Tips for Middle and High School Students to Get Started in On-Line Learning</a></li> <li>● Get Creative Blog: <a href="#">5 Virtual Learning Tips for High School Students</a></li> <li>● Khan Academy Blog: <a href="#">7 Tips for Effective Remote Learning</a></li> <li>● Achieve Virtual Blog: <a href="#">8 Tips to Help You Succeed in Virtual High School</a></li> </ul>
<b>Facilitation Notes</b>	

Session 8: Implementing Best Practices for Family Engagement in Distance Learning (~11 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why: <ul style="list-style-type: none"> <li>a. Family engagement is one of the single most important factors in helping students succeed in school even during distance learning</li> </ul> </li> <li>2. What: <ul style="list-style-type: none"> <li>a. Parents, families, and other caring adults provide the primary educational environment for children and can reinforce classroom learning throughout the school years even in a distance learning environment</li> </ul> </li> <li>3. How: <ul style="list-style-type: none"> <li>a. Strengthen relationships with families</li> <li>b. Build capacity with families</li> <li>c. Support families to focus on learning</li> </ul> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● CA Dept of Ed Guidance: <a href="#">Family Engagement Framework</a></li> <li>● CA Dept of Ed Guidance: <a href="#">Family Engagement Toolkit</a></li> <li>● US Dept of Ed Guidance: <a href="#">Dual Capacity-Building Framework for Family-School Partnerships</a></li> <li>● Getting Smart Article: <a href="#">Engaging Families in Distance Learning</a></li> <li>● EdGenuity Blog: <a href="#">Tips for Engaging Families in Distance Learning</a></li> <li>● OK Dept of Ed Guidance: <a href="#">Engaging Families to Support Distance Learning During School Closures</a></li> <li>● SBCSS Parent Summit Keynote: <a href="#">Yvette Harris</a></li> <li>● SBCSS Parent Summit Workshop: <a href="#">Yvette Harris</a></li> </ul>

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Session 9: Family Engagement in Distance Learning - Exemplars from the Field (~10 mins)	
<b>Content</b>	<ol style="list-style-type: none"> <li>1. Why:               <ol style="list-style-type: none"> <li>a. Family Engagement is a core value and initiative during distance learning</li> </ol> </li> <li>2. What:               <ol style="list-style-type: none"> <li>a. Utilizing the Instructional Rounds protocol to engage in the exploration of best practices for Family Engagement that can be supported in distance learning</li> </ol> </li> <li>3. How:               <ol style="list-style-type: none"> <li>a. Observe best practices</li> <li>b. Discuss practices that fit the context of improvement</li> <li>c. Strategize actions to develop and implement</li> </ol> </li> <li>4. Take-Away Task</li> </ol>
<b>Links to Resources</b>	<ul style="list-style-type: none"> <li>● CCEE website: <a href="#">Community Engagement Initiative</a></li> <li>● SBCSS website: <a href="#">Community Engagement Initiative</a></li> <li>● CEI Website: <a href="#">Community Engagement Initiative</a></li> <li>● ACSA Article: <a href="#">Instructional Rounds</a></li> </ul>
<b>Facilitation Notes</b>	