

# PULSE CHECK REFLECTION TOOL

Use this reflection tool after facilitating a meeting/session to determine how to best support school faculty/staff. This tool is designed for the facilitator to reflect with her/his/their team.

<b>Name</b> List the name of the individual faculty/staff member or team/grade level for which you will write the observation.	<b>Wonders, challenges, wishes</b> List specific details this person/team provided in the activity or through additional conversation.	<b>Gaining Clarity</b> Include any comments, questions you might have, or data you might need about the wonders, challenges, and wishes recorded?

<b>Reflection Questions</b>	
How can we apply what we know about each individual's compass point to best meet her/his needs?	What specific supports or resources might we provide to address the wonderings, challenges, and wishes?
What other patterns have we observed/discussed via pulse checks throughout the day/week? What do these patterns tell us about the overall climate of the school?	What other issues emerged in the meeting/session that we need to address later?

<b>Next Steps</b>	
What steps will you take to address the areas of need? List two to three steps.	Add dates to hold the team accountable. For example, by ____ we will ____ to address the following wonder,