

Request for Proposals (RFP) for Direct Technical Assistance Support
Addendum-Questions and Clarifications
November 21, 2023

Below are the California Collaborative for Educational Excellence's ("CCEE") responses to additional questions and requests for clarification that CCEE received from prospective Respondents, and that CCEE has elected to respond to after the deadline of October 4, 2023, regarding the [Request for Proposals](#) for Direct Technical Assistance Support (the "RFP"), issued on September 22, 2023. CCEE cannot guarantee that responses to questions and requests for clarification that were submitted after the deadline are included herein. CCEE staff has endeavored to respond as thoroughly as possible, and cited relevant language from the RFP where appropriate. CCEE will presume that all Respondents will be presumed to have read and understood all of the responses provided herein upon submittal of any Proposal.

Scope of Services

Q: Are all submissions to write specifically to the services outlined in the table of page 7?

RESPONSE: Pursuant to the RFP, Section IV, Scope of Services, CCEE is seeking submissions of services that will support the CCEE in facilitating continuous improvement for local educational agencies pursuant to Education Code 54074. Services include but are not limited to services identified in A-H of this section. As stated in the RFP at Section VI.B., Scope of Project with Costs and Fees (page 7), if Respondents are not designing their own method of delivery, they may choose to follow the example table format provided in this section. If Respondents are designing their own method of delivery, they may submit the scope of the project with costs and fees in their own format.

Response to Questions and Clarifications posted October 14, 2023

Budget

Q: Is there a maximum funding amount?

RESPONSE: CCEE does not have a set budget for this project or a maximum dollar amount per single award. CCEE anticipates that there will be variations in proposed budgets and awards depending upon the approaches that Respondents take to address the requirements set forth in the RFP and the needs of identified LEAs. As stated in the RFP at Section VI.B, Scope of Project with Costs and Fees, CCEE has asked Respondents to provide an annual breakdown of the fees and costs (including for organization personnel) for their proposed scope of work. The total annual fees and costs must be stated as a "not to exceed" amount."

Scope of Project

Q: Are there a specific amount of LEAs that subcontractors should expect to provide technical assistance to?

RESPONSE: There is no specific amount of LEAs assigned by CCEE; the Respondent may submit a scope of project that is for a single LEA or multiple LEA's. CCEE will determine the number of LEA's assigned per Respondent dependent on the Respondent's expertise and ability to support the facilitation of continuous improvement for local educational agencies pursuant to Education Code 54074. Additionally, as stated in the RFP at Section VI, Proposal Specifications/Requirements for

Submittal, if the Respondent will be subcontracting a portion of the work, the Proposal must describe and demonstrate the subcontractor's capacity and ability to perform the portion of the work in which the subcontractor will be involved.