

*Please note that the complete proceedings of the June 15, 2023 California Collaborative for Educational Excellence meeting, including closed captioning, are available online at <https://ccee-ca.org/governing-board/meetings/>.*

## **CALIFORNIA COLLABORATIVE FOR EDUCATIONAL EXCELLENCE**

### **BOARD MEETING MINUTES**

**June 15, 2023**

#### **Board Members**

Cynthia Glover Woods – Chair

Tim Sbranti – Vice-Chair

Paul Gothold

Mark Luque

Mary Nicely (as designee for Member Tony Thurmond)

#### **Executive Director**

Matthew Navo

#### **Administrative Agent**

Marin County Office of Education

John Carroll, Marin County Superintendent of Schools

**Chair Cynthia Glover Woods called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance.**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**ANNOUNCEMENTS**

**AGENDA ITEMS**

**ADJOURNMENT**

### **AGENDA ITEMS**

---

#### **Closed Session**

---

#### **ITEM 1**

**Subject:** Public Employee Performance Evaluation: Title: Executive Director (Gov. Code Section 11126(a))

**Position:** Executive Director

**No action was taken.**

---

#### **Open Session**

---

**ITEM 1**

**Subject:** Approval of Minutes: Minutes of the February 2, 2023, Regular Board Meeting

Item 1 Attachment 1 – Draft CCEE Board Meeting Minutes – February 2, 2023

**Type of Action:** Discussion/Action

**Proposed Motion:** That the Board approve the minutes of the February 2, 2023 Regular Board Meeting.

Public comments were solicited. No public comments were made.

**Motion:** Proposed motion was moved by Member Gothold and seconded by Vice-Chair Sbranti.

Roll-call vote: Vice Chair Sbranti – Aye, Member Gothold – Aye, Member Luque – Aye, Member Nicely – Aye, Chair Glover-Woods – Aye.

**Motion carried.**

---

**ITEM 2 (DOC)**

**Subject:** Executive Director’s Report

Item 2 Attachment 1 – Executive Director’s Report Presentation

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an update on recent key activities of interest from Executive Director, Matthew Navo.

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**ITEM 3 (DOC)**

**Subject:** Transformative Systems for Equitable Educational Outcomes Center (TSEE) Update

Item 3 Attachment 1 - Center for Transformative Systems (TSEE) Presentation

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an update from the Transformative Systems for Equitable Educational Outcomes Center (TSEE) Center regarding the organizational priorities to support data collection and impact measurement.

Public comments were solicited. One public comment was provided by Liz Guillen, Counsel with Public Advocates.

**No action was taken.**

---

**ITEM 4 (DOC)**

**Subject:** Innovation, Instruction, and Impact Center (I3) Update

Item 4 Attachment 1 – Innovation, Instruction, and Impact Center (I3) Update Presentation

Item 4 Attachment 2 – Data Research Learning Network (DRLN) Overview Packet

Item 4 Attachment 3 – DRLN Graduation Indicator Data Flowchart for Imperial County Office of Education

Item 4 Attachment 4 – Rincon Valley Union School District Presentation

Item 4 Attachment 5 – African American Student Success Network May Convening Materials

Item 4 Attachment 6 – Statewide Evaluation Handout

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an update from the Innovation, Instruction, and Impact Center (I3) on key projects led in SY 2022-23.

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**ITEM 5 (DOC)**

**Subject:** Teaching, Learning and Leading Center (TLLC) Update

Item 5 Attachment 1 –Teaching, Learning and Leading Center (TLLC) Update

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** : Receive and discuss an update from the Teaching, Learning, and Leading Center (TLLC) initiatives: Direct Technical Assistance (DTA)- Systemic Instructional Review (SIR), Learning Acceleration Systems Grant, and the Intensive Assistance Model.

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**Proposed Motion:** Chair Glover Woods proposed to move **Item 8** and the **Consent Agenda**, prior to Item 6 due to Board travel schedules. **Approved unanimously.**

---

**ITEM 8 (DOC)**

**Subject:** 2023-24 Governing Board Dates

**Type of Action:** Discussion/Action

**Proposed Motion:** That the Board discuss and approve one of the proposed California Collaborative for Educational Excellence (CCEE) Governing Board Meeting schedules for the 2023-2024 calendar year based on a quarterly schedule.

Public comments were solicited. No public comments were made.

**Motion:** Proposed selecting dates from each option, noting the dates below:

- August 31, 2023
- December 14, 2023
- February 29, 2023
- June 6, 2023

Motion to adopt the 2023-24 schedule proposed was moved by Vice-Chair Sbranti and seconded by Member Gothold.

Roll-call vote: Member Nicely – Aye, Member Gothold – Aye, Vice – Chair Sbranti - Aye, Member Luque – Aye, Chair Glover-Woods – Aye.

**Motion carried.**

---

## **ITEM 9**

### **Consent Agenda**

**Consent Agenda Item A:** Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo

Item A Attachment 1: Board Memo re Renewal of Agreement with Legal Counsel Atkinson, Andelson, Loya, Ruud & Romo

Item A Attachment 2: 2023-2024 Agreement for Special Services

**STAFF RECOMMENDATION:** That the Board renew the agreement with legal counsel Atkinson, Andelson, Loya, Ruud & Romo (“AALRR”) through the 2023-2024 fiscal year.

**Consent Agenda Item B:** Approval of Draft Amended Conflict of Interest Code

Item B Attachment 1: Board Memo re Approval of Draft Amended Conflict of Interest Code

Item B Attachment 2: Redline Draft Amended Conflict of Interest Code for the California Collaborative for Educational Excellence

**STAFF RECOMMENDATION:** That the Board discuss and approve the draft amended Conflict of Interest Code for the California Collaborative for Educational Excellence (“CCEE”) and give direction to the Executive Director to notice and hold a 45-day public comment period.

**Proposed Motion:** That the Board approve the Consent Agenda items.

**Motion:** Proposed motion was moved by Board member Luque to approve the items on the consent agenda; seconded by Board member Gothold.

**Roll call vote:** Member Nicely – Aye, Member Gothold – Aye, Vice – Chair Sbranti - Aye, Member Luque – Aye, Chair Glover-Woods – Aye.

**Motion carried with Consent Items adopted.**

---

**ITEM 6 (DOC)**

**Subject:** Learning Acceleration System Grant (LASG)

Item 6 Attachment 1 – Learning Acceleration System Grant (LASG) Presentation

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Receive and discuss an update on the CCEE strategic communications plan and next steps to improve communication strategies.

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**ITEM 7 (DOC)**

**Subject:** CCEE 2023-24 Budget Development

**Type of Action:** Information/Discussion

**STAFF RECOMMENDATION:** Review and discuss the 2023-24 budget development process for the California Collaborative for Educational Excellence.

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**ITEM 10**

**Subject:** General Public Comment: Public comment is invited on any matter within the California Collaborative for Educational Excellence Board's jurisdiction not included on the printed agenda. Depending on the number of individuals wishing to address the California Collaborative for Educational Excellence Board, the presiding officer may establish specific time limits on presentations.

**Type of Action:** Information

Public comments were solicited. No public comments were made.

**No action was taken.**

---

**Chair Cynthia Glover-Woods adjourned the meeting at 12:57 a.m.**