

Request for Proposals (RFP) for Direct Technical Assistance Support

Addendum-Questions and Clarifications

February 6, 2024

Below are the California Collaborative for Educational Excellence's ("CCEE") responses to additional questions and requests for clarification that CCEE received from prospective Respondents, and that CCEE has elected to respond to after the deadline of October 4, 2023, regarding the [Request for Proposals](#) for Direct Technical Assistance Support (the "RFP"), issued on September 22, 2023. CCEE cannot guarantee that responses to questions and requests for clarification that were submitted after the deadline are included herein. CCEE staff has endeavored to respond as thoroughly as possible, and cited relevant language from the RFP where appropriate. CCEE will presume that all Respondents will be presumed to have read and understood all of the responses provided herein upon submittal of any Proposal.

Respondent Submission/Selection

Q: Has the CCEE/MCOE selected any vendors as part of the RFP process? If so, have these vendors commenced work?

RESPONSE: Pursuant to Section VIII, Submission Details (G and H) of the RFP, the CCEE/MCOE may begin negotiations with selected Respondents at the CCEE's discretion. Upon selecting a Respondent, the CCEE/MCOE shall provide an agreement for negotiation by the Parties.

In conformity with the above, CCEE/MCOE has selected Respondents that meet the unique service needs of the CCEE and that have complied with RFP requirements. CCEE/MCOE has entered into agreement with selected Respondents and work has commenced according to the term start date under each agreement. Pursuant to Section I. Timelines of the RFP, no work commenced prior to October 23, 2023.

Additionally, as per Section. III. Background and Context:

While CCEE began "reviewing Proposals submitted by the October 18, 2023 deadline, Proposals submitted after October 18, 2023, but before March 29, 2024, at its discretion, CCEE may review those Proposals as needed for this RFP or future continuous improvement support for local educational agencies within California's system of public school support, which work may commence after the date identified in the timeline above. Regardless of the timing of submitting a Proposal, CCEE may reach out to Respondents at any time CCEE determines that it has a need for the resources and/or services proposed."

Response to Questions and Clarifications posted November 21, 2023

Scope of Services

Q: Are all submissions to write specifically to the services outlined in the table of page 7?

RESPONSE: Pursuant to the RFP, Section IV, Scope of Services, CCEE is seeking submissions of services that will support the CCEE in facilitating continuous improvement for local educational agencies pursuant to Education Code 54074. Services include but are not limited to services identified in A-H of this section. As stated in the RFP at Section VI.B., Scope of Project with Costs and Fees (page 7), if Respondents are not designing their own method of delivery, they may choose to follow the example table format provided in this section. If Respondents are designing their own

method of delivery, they may submit the scope of the project with costs and fees in their own format.

Response to Questions and Clarifications posted October 14, 2023

Budget

Q: Is there a maximum funding amount?

RESPONSE: CCEE does not have a set budget for this project or a maximum dollar amount per single award. CCEE anticipates that there will be variations in proposed budgets and awards depending upon the approaches that Respondents take to address the requirements set forth in the RFP and the needs of identified LEAs. As stated in the RFP at Section VI.B, Scope of Project with Costs and Fees, CCEE has asked Respondents to provide an annual breakdown of the fees and costs (including for organization personnel) for their proposed scope of work. The total annual fees and costs must be stated as a “not to exceed” amount.”

Scope of Project

Q: Are there a specific amount of LEAs that subcontractors should expect to provide technical assistance to?

RESPONSE: There is no specific amount of LEAs assigned by CCEE; the Respondent may submit a scope of project that is for a single LEA or multiple LEA's. CCEE will determine the number of LEA's assigned per Respondent dependent on the Respondent's expertise and ability to support the facilitation of continuous improvement for local educational agencies pursuant to Education Code 54074. Additionally, as stated in the RFP at Section VI, Proposal Specifications/Requirements for Submittal, if the Respondent will be subcontracting a portion of the work, the Proposal must describe and demonstrate the subcontractor's capacity and ability to perform the portion of the work in which the subcontractor will be involved.