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REQUEST FOR PROPOSALS FOR **CREATION OF A USER-FRIENDLY CLEARINGHOUSE FOR** **EVIDENCE-BASED LITERACY AND MATHEMATICS RESOURCES**

ISSUED BY:

The California Collaborative for Educational Excellence (CCEE) and
the Marin County Office of Education (MCOE),
Administrative Agent for the CCEE

ISSUED ON:

March 13, 2026

PROPOSALS DUE:

April 17, 2026

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The California Collaborative for Educational Excellence (“CCEE”) and the Marin County Office of Education (“MCOE”), as the CCEE’s Administrative Agent, invite qualified organizations (“Respondents”) to submit proposals (“Proposals”) in response to this Request for Proposals (“RFP”) (see section V. A. of this RFP for Respondents’ Eligibility information). Proposals shall comply with the requirements set forth herein. The CCEE/MCOE is not required by law to use an RFP process but has elected to do so for the particular services described herein in order to seek qualified organizations who meet the unique service needs of the CCEE.

I. Timeline

Activity	Date
Release of Request for Proposals	March 13, 2026
Deadline for Submission of Questions	March 24, 2026
Responses to Questions Posted Online	April 3, 2026
Deadline to Submit Proposals	April 17, 2026
Posting of Intent to Award On or Before:	June 26, 2026
Project Start Date No Earlier Than:	July 1, 2026
Duration of Services	Through fiscal year 2026–27, with the possibility of annual renewal for up to 4 years.

Note: All dates are preliminary and subject to change.

II. Purpose

The purpose of this RFP is to secure a project team(s) to enhance the CCEE’s [System of Support Resource Hub](#) and curate a user-friendly clearinghouse for evidence-based literacy and mathematics resources for use by local educational agencies (LEAs) seeking to implement evidence-based practices to improve literacy and mathematics outcomes. The clearinghouse will be integrated with CCEE’s existing [Statewide System of Support Resource Hub](#) and the scope of services includes enhancing the existing [System of Support Resource Hub's](#) functionality and usability overall. The project team(s) will enhance CCEE’s [System of Support Resource Hub](#) by designing, developing, and implementing an interactive, searchable online database that allows LEAs to easily locate, explore, and access evidence-based resources.

The platform should be intuitive, visually engaging, accessible, and designed to promote evidence-based decision-making in schools and districts. The final product will serve as a comprehensive centralized resource hub, supporting educators, instructional leaders, and district administrators in identifying strategies, programs, and tools aligned with state priorities and with evidence supporting effectiveness.

III. Background and Legislative Goals

CCEE was created to “advise and assist” LEAs with achieving the goals set forth in their Local Control and Accountability Plans (“LCAPs”). (Ed. Code § 52074.) In coordination with California’s Statewide System of Support, and in alignment with its Theory of Action, CCEE helps to build the capacity of LEAs to support the continuous improvement of pupil performance, address the

achievement gaps between pupil subgroups, and improve outreach and collaboration with stakeholders to ensure that LCAPs reflect the needs of pupils and the community, especially for historically underrepresented or low-achieving populations. (Ed. Code § 52059.)

The CCEE coordinates, in collaboration with the California Department of Education and the State Board of Education, the Statewide System of Support. The ultimate goal of the Statewide System of Support is to provide coordinated, needs-based, and differentiated resources and support to LEAs that lead to improved services for all students as evidenced by the closing of opportunity gaps and improved student outcomes. Lead agencies, often situated within designated county offices, provide expertise, programs, and resources, to empower local educators to leverage the wide variety of resources and support at the universal, targeted, and intensive levels, to help meet the needs of their individual LEAs. The purpose of the System of Support is articulated in Education Code Section 52095.8(b) and more information can be found on the [California Statewide System of Support website](#).

For more information about CCEE's work and its initiatives, please visit the CCEE website at [Homepage - CCEE \(ccee-ca.org\)](#).

The Budget Act of 2025, and specifically Section 90 of Assembly Bill 121 (Chapter 8, Statutes of 2025), among other things, allocates fifteen million dollars (\$15,000,000) to the California Collaborative for Educational Excellence to convene, in consultation with the State Department of Education, a Statewide Literacy Network and a Statewide Mathematics Network. Of the funds appropriated, seven million five hundred thousand dollars (\$7,500,000) shall be available for the Statewide Literacy Network and seven million five hundred thousand dollars (\$7,500,000) shall be available for the Statewide Mathematics Network through the 2029–30 fiscal year.

The Statewide Literacy Network shall convene literacy leads and English learner lead agencies to support statewide implementation of evidence-based practices aligned to the English Language Arts/English Language Development Framework adopted by the State Board of Education pursuant to Section 60207 of the Education Code, the English Learner Roadmap, the Literacy Roadmap, and the use of data to support effective instruction. In performing this work, the California Collaborative for Educational Excellence is required to meet the following goals:

1. Consult with the department and convene existing state- and federally funded literacy leads to support implementation of literacy-related initiatives and ensure best practices and findings from assistance are integrated into the Statewide System of Support, including best practices to establish, grow, and sustain programs to support language development for multilingual learners.
2. Consult with literacy experts to curate a user-friendly clearinghouse for evidence-based literacy resources for use by local educational agencies seeking to implement evidence-based practices to improve literacy outcomes.
3. Study, highlight, and disseminate information about high performing local educational agencies and best practices.

The project team(s) selected through this RFP will assist the CCEE and Statewide Literacy Network in achieving goal 2.

Similarly, the Statewide Mathematics Network shall convene mathematics leads to support statewide implementation of evidence-based practices aligned to the Mathematics Framework adopted by the State Board of Education pursuant to Section 60207 of the Education Code, and the use of data to support effective instruction. In performing this work, the California Collaborative for Educational Excellence is required to meet the following goals:

1. Consult with the State Department of Education and convene existing state-funded entities to support implementation of mathematics-related initiatives and ensure best practices and findings from assistance are integrated into the Statewide System of Support.
2. Consult with mathematics experts to curate a user-friendly clearinghouse for evidence-based mathematics resources for use by local educational agencies seeking to implement evidence-based practices to improve mathematics outcomes.
3. Study, highlight, and disseminate information about high performing local educational agencies and best practices.

The project team(s) selected through this RFP will assist the CCEE and Statewide Mathematics Network in achieving goal 2.

IV. Scope of Services

CCEE is seeking proposals to support the creation of a user-friendly clearinghouse for evidence-based literacy and mathematics resources for use by local educational agencies as outlined in this section. The clearinghouse will be integrated with CCEE's existing [Statewide System of Support Resource Hub](#) and the scope of services includes enhancing the existing [System of Support Resource Hub's](#) functionality and usability overall. Ultimately, the platform should be intuitive, visually engaging, accessible, and designed to promote evidence-based decision-making in schools and districts. The final product will serve as a comprehensive centralized resource hub, supporting educators, instructional leaders, and district administrators in identifying strategies, programs, and tools aligned with state priorities and with evidence supporting effectiveness.

The tentative project duration will extend from July 1, 2026 through June 30, 2030 to accommodate design, building, quality assurance testing, and improvement phases of the system. As part of the proposal, Respondents must include a proposed timeline for achieving milestones in each phase of the system design, building, quality assurance testing, and improvement processes, which shall include a proposed public launch date for the enhanced [System of Support Resource Hub](#) and clearinghouse. The public launch date should be well in advance of the project end date (June 30, 2030) to allow for feedback, iteration, and improvement (refer to Section VI. B. of this RFP).

Respondents must demonstrate their capacity and overall approach to fulfilling the activities outlined in this section. Though proposals should include a plan for accomplishing the goals and design components outlined below, Respondents are not limited to these specifications and may include additional ideas for enhancements to the [System of Support Resource Hub](#) and clearinghouse in their proposal. Proposals must clearly demonstrate Respondent's understanding of the Literacy and Mathematics Networks' goals outlined in Section 90 of Assembly Bill 121 (Chapter 8, Statutes of 2025), in addition to addressing the following components:

A. Overarching Goals

Respondents must describe their approach to meeting the following goals and objectives:

- i) Enhancing the CCEE's [System of Support Resource Hub](#) to provide a user-friendly platform that enables LEAs to efficiently locate resources. This includes integrating the math and literacy clearinghouses to efficiently locate evidence-based math and literacy resources.
- ii) Ensuring the CCEE's [System of Support Resource Hub](#) is comprehensive and incorporates or references other existing resource repositories, libraries, or sites. As

an example of current efforts to direct users to additional tools and platforms, see the [System of Support Toolkit homepage](#), which links to the System of Support Resource Hub as well as other existing resource sites. Determining the best method of integration will likely require communication and coordination with existing CCEE contractors and/or external site administrators or entities.

- iii) Working closely with the CCEE and the Statewide Literacy and Mathematics Networks to consider their input and feedback on the math and literacy clearinghouses (design, responsiveness, functionality, usage, etc.), including the development of criteria for identifying and vetting materials to house on the site.
- iv) Working with the CCEE and the Statewide Literacy and Mathematics Networks on an ongoing basis for the duration of this project to adapt and continuously improve the clearinghouses based on feedback from end users. This includes attending virtual and in-person Network convenings and preparing regular reports on system analytics for the Networks to consider as adaptations are proposed. In-person Network convenings will be held across California.
- v) Working collaboratively with the evaluation team selected to evaluate the impact of the Statewide Literacy and Mathematics Networks, as needed, to accomplish legislative goals.
- vi) Promoting equity and accessibility by ensuring all users, regardless of role or technical expertise, can navigate and use the site effectively.
- vii) Supporting data-driven decision-making by providing high-quality, vetted resources, analytics, and search insights.
- viii) Offering opportunities for innovation, including enhancements to the [System of Support Resource Hub](#) to enable AI-enhanced search, personalized recommendations, and automated metadata generation.

B. Functional Requirements

Respondent's proposal must include a plan for ensuring the following components are included in the design of the clearinghouses and enhancements to the CCEE's [System of Support Resource Hub](#), as well as a description of Respondent's requisite experience and expertise to implement the following:

- i) Advanced Search: Keyword, Boolean, and filter-based search with auto-suggestions.
- ii) Resource Catalog: Structured metadata and taxonomy for each resource, including a summary of the resource (e.g., suggested audience, use, application, etc.), implementation guidance, citations, and tags.
- iii) User Interaction: Bookmarking/favorites, feedback mechanisms (e.g., rating of resources, end-user feedback survey) on the functionality of the site as well as the quality, relevance, and usability of the selected resource, and optional user accounts.
- iv) Accessibility: WCAG 2.1 AA compliant, responsive design, cross-browser compatibility.
- v) Analytics: Track search trends, clicks, downloads, and user engagement. Proposals should include ways for the CCEE to readily and independently access site analytics (e.g., creation of a dashboard) to monitor engagement. Respondents must be equipped to prepare reports on system analytics and engagement on a regular basis for the Networks to consider to improve the site/platform (*see Section IV. A. iv. of the Scope of Services section of this RFP*).

C. User Experience and Design

Respondent's proposal must include a plan for ensuring the following components are included in the design of the clearinghouses and enhancements to the CCEE's [System of Support Resource Hub](#), as well as a description of Respondent's requisite experience and expertise to implement the following:

- i) User-Centered Design: Conduct research on general preferences of educators navigating resource repositories to inform design as necessary; Develop wireframes to solicit feedback from the CCEE, the Networks, and other feedback groups; Implement a process for prototype testing and usability testing with feedback groups.
- ii) Visual Design: Clear hierarchy, plain language, modern aesthetics, and state-branding alignment (see the [Statewide System of Support branding page](#), the [System of Support Resource Hub](#) and California's [Statewide System of Support Website](#)).
- iii) Clear Process and Instructions for Submission, Review, and Posting: Respondent must design and implement a process for users to submit (i.e., upload) resources for review, approval, updating, and posting on the site that avoids copyright infringement. This includes a process for vetting the resource submission against agreed-upon criteria for inclusion (e.g., is the resource evidence-based?) developed in collaboration with the Networks (*see Section IV. A. of this RFP*).
- iv) System Maintenance: Respondent must develop a process for routinely ensuring resources remain up-to-date and available (e.g., addressing broken hyperlinks).
- v) Training: Respondent must describe a process for developing guidance and training materials for LEA staff and users of CCEE's [System of Support Resource Hub](#), including the math and literacy clearinghouses, on navigation and content management. Training and guidance should be readily available and prominently displayed on the site/platform for users to access.

D. Technical Requirements

Respondent's proposal must include a plan for ensuring the following components are included in the design of the clearinghouses and enhancements to the CCEE's [System of Support Resource Hub](#), as well as a description of Respondent's requisite experience and expertise to implement the following:

- i) Open-source CMS preferred. Respondent should acknowledge and plan for the CCEE retaining ownership of any system built to accomplish the goals of this RFP.
- ii) Secure hosting, backup, and data privacy compliance.
- iii) Modular design for future integration, API readiness, and scalability.
- iv) Proposals should include ways for the CCEE to readily and independently access site analytics (e.g., creation of a dashboard) to monitor engagement.
- v) A proposed transition plan for the CCEE to administer and maintain the [System of Support Resource Hub](#) and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this project. This may include documentation and staff training for long-term maintenance and sustainability.

E. Innovation Features

Respondent's proposal must include a plan to incorporate AI-enhanced and innovative features in their proposal for system design and enhancements, which may include but is not limited to:

- i) AI-Powered Search: Semantic or natural language search to improve query results.

- ii) Personalized Recommendations: Suggested resources based on user behavior or role.
- iii) Automated Metadata: AI-assisted tagging and classification for consistent resource management.
- iv) Guided Search: Conversational interfaces for users unfamiliar with search terminology.
- v) Analytics: AI-driven insights for content gaps and user engagement.

All AI or innovation features must adhere to standards of transparency, equity, and data privacy.

F. Ownership of Materials

Respondents are hereby notified of the following provisions which will be incorporated into any contract entered into as a result of this RFP. CCEE/MCOE reserves the right to alter or amend these terms during the negotiations process.

All reports, documentation, and materials generated in the course of providing services to the CCEE shall be the property of CCEE and shall be provided to CCEE upon full completion of services. Notwithstanding the foregoing, the selected Respondent shall retain all rights, title and interest in and to any and all of its software, materials, tools, forms, documentation, training and implementation materials and intellectual property (collectively, "Contractor Materials").

The selected project team(s) will be expected to work closely with, and under the supervision of, assigned CCEE program staff to complete each of the activities described in the Proposal. This close coordination will require frequent meetings at a regular cadence with CCEE and external partners.

V. General Proposal Information

A. Respondents' Eligibility

Qualified organizations, including but not limited to, sole proprietorships, partnerships, public or private agencies, and/or nonprofit organizations may submit proposals in response to this RFP. The Respondent must be legally constituted and qualified to do business within the State of California.

The Respondent responding to this RFP must serve as the Prime Contractor and will be the responsible entity for ensuring that all tasks and activities are successfully completed. Proposals, including partnerships involving multiple organizations (public and/or private), should clearly delineate roles and responsibilities of each partner organization.

B. Minimum Qualifications for Respondents

Respondents must have a minimum of five years of recent (within the last seven years) experience in designing, implementing, updating, and maintaining large public-facing searchable databases, websites, and/or systems. If applicable, Respondents should include a description of any experience working within the California educational context and familiarity with key California education initiatives.

Please see Section VI.E., Qualifications of Respondent Personnel, for additional information pertaining to personnel requirements.

C. Questions and Clarifications

Respondents may submit questions and requests for clarifications or additional information

regarding this RFP, in writing only, to Jasmine Hennessy (the “CCEE Contact”) at JHennessy@ccee-ca.org. Questions and requests for clarifications may be submitted at any time up to March 24, 2026 at 4:00 p.m. (Pacific Time).

CCEE will endeavor to provide responses and clarifications via CCEE’s website at ccee-ca.org by April 3, 2026. At its discretion, the CCEE may respond to questions that are submitted late or not in proper form. The CCEE reserves the right to rephrase or not answer any question or inquiry submitted, regardless of timing or form of the question. Respondents are solely responsible for monitoring any questions or answers posted on the CCEE’s website and incorporating any answer or information provided by CCEE into their Proposals. Respondents shall not contact any other CCEE or MCOE employee or agent regarding this RFP except for the CCEE Contact identified above.

VI. Proposal Specifications/Requirements for Submittal

Each Respondent must submit a Proposal that contains all the required items listed in this section. Any Proposal that does not include all required items may be disqualified from consideration, but the CCEE reserves the right to consider Proposals that do not meet all the requirements, at its sole discretion. Proposals should not be any longer than 20 pages, excluding curricula vitarum or résumés of identified personnel. Proposals can utilize tables and/or bullets to clearly communicate main ideas and flow of work.

A. Cover Letter (2 pages maximum)

B. Scope of Project

Proposals must include a description and/or plan for addressing the domains and items outlined in Section IV, Scope of Services.

Proposals must also include a description of Respondent’s proposed work plan to accomplish the tasks described in the above-referenced Scope of Services. The proposed work plan must include a timeline that addresses major milestones in each phase of the system design, building, quality assurance testing, and improvement processes, and shall include a proposed public launch date for the enhanced [System of Support Resource Hub](#) and clearinghouse. The public launch date should be well in advance of the project end date (June 30, 2030) to allow for feedback, iteration, and improvement. In addition to the timeline, the work plan shall include time estimates for each significant segment of the work, the number of staff to be assigned, the level of each of the staff members to be assigned, and any specialists or subcontractors who will be assigned.

C. Description of Respondent Organization (1 page maximum)

Include the name and contact information for your organization (address, telephone number), as well as the name and contact information (telephone number and email address) of the principal contact for your application. Provide a brief history of the organization, including:

- Number of years in business/practice
- Senior member(s) and length of association
- Whether the organization may have been known by a different name while under substantially the same management
- Location of office where project team members will design and oversee the evaluation program

- List of basic services generally provided by the organization

D. Organizational Capacity and Previous Experience (2 pages maximum)

Proposals must describe and demonstrate the Respondent's capacity and ability to perform and administer all activities related to the activities they propose in the Scope of Services. This includes a demonstration of the Respondent's experience in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit and consider feedback, make changes in response to the feedback, and embrace a continuous improvement approach in the work. The Proposal must establish that Respondent meets the eligibility requirements set forth under Section V.A., Respondents' Eligibility.

If the Respondent will be subcontracting a portion of the work, the Proposal must describe and demonstrate the subcontractor's capacity and ability to perform the portion of the work in which the subcontractor will be involved. The Proposal must establish that all proposed subcontractors meet the eligibility requirements set forth under Section V.A., Respondents' Eligibility. Proposals, including partnerships involving multiple organizations (public and/or private), should clearly delineate roles and responsibilities of each subcontractor and/or partner organization.

E. Qualifications of Respondent Personnel (2 pages maximum, including Organization Chart)

Please include the name of all individuals proposed by the organization to perform the duties described above in Section IV, Scope of Services, including the qualifications of each and what each would be doing. Current curricula vitarum or résumés for each individual must be included as attachments to the submitted Proposal and will not be counted in the page limits.

E.1. Project Lead

Proposals must identify a dedicated Project Lead by name and include descriptions of how the proposed Project Lead meets the qualifications described herein. The Proposal must describe how the Project Lead will effectively coordinate, manage, and monitor the efforts of assigned staff, including subcontractors and/or consultants, to ensure that all tasks, activities and functions are completed in an effective and timely manner.

The Project Lead will serve as the primary contact for the CCEE and will be expected to provide regular updates and ongoing communications with identified CCEE staff.

E.2. Changes to Key Personnel

Once a Respondent is selected, the assigned project personnel, including the Project Lead, cannot be changed or substituted without the CCEE's prior written approval. Any substitute personnel shall meet or exceed the qualifications and experience level of the previously assigned project staff/personnel.

E.3. Subcontracts

A subcontract is defined as any and all agreements between a Respondent and another entity, individual or business, for the accomplishment of any task, or component of a task, in whole or part, described in this RFP. All work assigned to subcontractors remains the responsibility of the selected Respondent. For each proposed subcontractor, the Respondent must include:

- a) Description of the activities and functions that will be performed by the subcontractor/consultant;
- b) Brief explanation as to why the subcontractor was selected; and
- c) Curricula vitae for each consultant or personnel of a subcontractor who will be assigned to the project.

Proposals, including partnerships involving multiple organizations (public and/or private), should clearly delineate roles and responsibilities of each subcontractor and/or partner organization.

E.4. Organization Chart

An organization chart, including organizational titles, project roles, and names should be included with the Proposal.

F. Conflict of Interest

Please disclose any past or current business or other relationship(s) with the CCEE, CCEE Governing Board members, CCEE employees, or MCOE. Respondents should also disclose any other financial, personal, or professional relationships that could bias research, decisions, or work to be accomplished under this RFP.

G. Proposed Budget (3 pages maximum)

A four-year budget is required to be submitted as part of the Proposal covering the duration of the project (July 2026 – June 2030). The proposed budget must include an annual detailed breakdown of the proposed fees and costs for the activities described in the Proposal to meet specified goals. The total annual fees and costs must be stated as a “not-to-exceed” amount. Respondents must state willingness to commit to the estimate provided, and identify factors that may influence the estimate in the event of technical and programmatic changes.

The proposed budget must include:

- Cost to complete proposed deliverables
- Fee structure (e.g., hourly rate, fixed rate deliverable, or a combination of hourly rate within a fixed rate, not to exceed deliverable)
- Travel and related costs to attend in-person Network convenings and activities related to completion of deliverables
- Any additional relevant fees/costs

Due to the year-to-year nature of the CCEE’s funding, while Proposals will include multi-year project budget proposals, any contract with the selected Respondent(s) will need to be written such that it is for a single fiscal year with the ability to extend it to the next fiscal year at the exclusive option of the CCEE.

Respondents’ cost estimates may be a factor in awarding the contract. Since an RFP is not required, the CCEE/MCOE is not obligated to accept a Proposal based on cost estimates.

H. References (Half page maximum)

Provide a list of clients (including name, address, email address, and telephone number of contact person, as well as a bullet description of the work performed) for whom Respondent has performed similar services.

I. Submission Review Rubric

The scoring rubric is valued at a maximum of 100 pts. Award(s) may not necessarily be made to Proposals that have the highest scores. These scores are advisory to the committee panelists who will make the final decisions to ensure that the Proposals meet the goals and requirements of the program. The table below displays the maximum point values for each section:

Proposal Narrative Section	Maximum Point Value
Overarching Goals	20
Functional Requirements	15
User Experience and Design	20
Technical Requirements	10
Innovation Features	15
Organizational Capacity and Experience	10
Proposed Budget	10
Maximum Total Points	100

The CCEE reserves the right to assign weight to each of the criteria and to consider additional or different factors in its evaluation of the Proposals.

Proposals will be evaluated using the following criteria:

	Exemplary	Strong	Adequate	Limited	Non-Responsive
<p>Overarching Goals</p> <p>Exemplary (16-20) Strong (11-15) Adequate (6-10) Limited (3-5) Non-Responsive (0-2)</p>	<p>Proposal thoroughly and convincingly demonstrates the Respondent’s capacity and overall approach to fulfilling the activities outlined in Section IV, A. Proposal clearly describes a collaborative and detailed approach to enhancing the System of Support Resource Hub to serve as a comprehensive centralized resource hub that includes a math and literacy clearinghouse. Proposal timeline thoroughly addresses each phase of the work and provides ample time for feedback and</p>	<p>Proposal clearly demonstrates the Respondent’s capacity and overall approach to fulfilling the activities outlined in Section IV, A. Proposal describes a reasonable approach to enhancing the System of Support Resource Hub to serve as a comprehensive centralized resource hub that includes a math and literacy clearinghouse. Proposal timeline addresses each phase of the work and provides a reasonable amount of time for feedback and improvement.</p>	<p>Proposal adequately demonstrates the Respondent’s capacity and overall approach to fulfilling the activities outlined in Section IV, A. Proposal describes an adequate approach to enhancing the System of Support Resource Hub to serve as a comprehensive centralized resource hub that includes a math and literacy clearinghouse. Proposal timeline adequately addresses each phase of the work and provides some time for feedback and improvement.</p>	<p>Proposal limitedly demonstrates the Respondent’s capacity and overall approach to fulfilling the activities outlined in Section IV, A. Proposal is limited in detail when describing an approach to enhancing the System of Support Resource Hub to serve as a comprehensive centralized resource hub that includes a math and literacy clearinghouse. Proposal timeline is limited in addressing each phase of the work and/or does not provide adequate time for feedback and improvement.</p>	<p>Proposal fails to demonstrate the Respondent’s capacity and overall approach to fulfilling the activities outlined in Section IV, A. Proposal does not describe a reasonable approach to enhancing the System of Support Resource Hub to serve as a comprehensive centralized resource hub that includes a math and literacy clearinghouse. Proposal timeline is not reasonable and/or does not address each phase of the work and/or does not provide time for feedback and improvement.</p>

	improvement.				
Functional Requirements Exemplary (12-15) Strong (9-11) Adequate (6-8) Limited (3-5) Non-Responsive (0-2)	Proposal includes a thorough plan maximizing the functional components in the design of the clearinghouses and enhancements to the System of Support Resource Hub including Advanced Search, a Resource Catalog, User Interactions, Accessibility, and Analytics.	Proposal includes a clear plan maximizing the functional components in the design of the clearinghouses and enhancements to the System of Support Resource Hub including Advanced Search, a Resource Catalog, User Interactions, Accessibility, and Analytics.	Proposal includes a plan for the functional components in the design of the clearinghouses and enhancements to the System of Support Resource Hub including Advanced Search, a Resource Catalog, User Interactions, Accessibility, and Analytics.	Proposal includes a limited plan for the functional components in the design of the clearinghouses and enhancements to the System of Support Resource Hub but does not include and/or provides limited detail on all of the following: Advanced Search, a Resource Catalog, User Interactions, Accessibility, and Analytics.	Proposal includes an unclear plan for the functional components in the design of the clearinghouses and enhancements to the System of Support Resource Hub and/or does not address all of the following: Advanced Search, a Resource Catalog, User Interactions, Accessibility, and Analytics.
User Experience and Design Exemplary (16-20) Strong (11-15) Adequate (6-10) Limited (3-5) Non-Responsive (0-2)	Proposal includes a thorough and compelling plan for maximizing and prioritizing user experience in the design of the clearinghouses and enhancements to the System of Support Resource Hub including: a	Proposal includes a clear plan for maximizing user experience in the design of the clearinghouses and enhancements to the System of Support Resource Hub including: a clear process and instructions for	Proposal includes a plan for enhancing user experience in the design of the clearinghouses and enhancements to the System of Support Resource Hub including: a clear process and instructions for submission, review,	Proposal includes a limited plan for enhancing user experience in the design of the clearinghouses and enhancements to the System of Support Resource Hub but is unclear about one or more of the following: a	Proposal includes an unclear plan for enhancing user experience in the design of the clearinghouses and enhancements to the System of Support Resource Hub and is unclear about two or more of the following: a

	clear process and instructions for submission, review, and posting materials, systems maintenance, and training.	submission, review, and posting materials, systems maintenance, and training.	and posting materials, systems maintenance, and training.	process and instructions for submission, review, and posting materials, systems maintenance, and training.	process and instructions for submission, review, and posting materials, systems maintenance, and training.
Technical Requirements Exemplary (9-10) Strong (7-8) Adequate (5-6) Limited (3-4) Non-Responsive (0-2)	Proposal includes a detailed and thorough plan for ensuring the components outlined in Section IV, D are included in the design of the clearinghouses and enhancements to the System of Support Resource Hub, including a sustainable transition plan for the CCEE to administer and maintain the System of Support Resource Hub and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this	Proposal includes a clear plan for ensuring the components outlined in Section IV, D are included in the design of the clearinghouses and enhancements to the System of Support Resource Hub, including a sustainable transition plan for the CCEE to administer and maintain the System of Support Resource Hub and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this project.	Proposal includes a plan for ensuring the components outlined in Section IV, D are included in the design of the clearinghouses and enhancements to the System of Support Resource Hub, including a transition plan for the CCEE to administer and maintain the System of Support Resource Hub and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this project.	Proposal includes a rudimentary plan for ensuring the components outlined in Section IV, D are included in the design of the clearinghouses and enhancements to the System of Support Resource Hub, including a transition plan for the CCEE to administer and maintain the System of Support Resource Hub and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this project.	Proposal fails to include a plan for ensuring the components outlined in Section IV, D are included in the design of the clearinghouses and enhancements to the System of Support Resource Hub, or the proposal does not include a transition plan for the CCEE to administer and maintain the System of Support Resource Hub and clearinghouses for math and literacy after completion of enhancements and following the conclusion of this project.

	project.				
Innovation Features Exemplary (12-15) Strong (9-11) Adequate (6-8) Limited (3-5) Non-Responsive (0-2)	Proposal includes a thorough and compelling plan to incorporate AI-enhanced or innovative features in their proposal for system design and enhancements that ensure transparency, equity, and data privacy. Proposal convincingly demonstrates requisite expertise to implement AI-enhancements and/or innovative features.	Proposal includes a clear plan to incorporate AI-enhanced or innovative features in their proposal for system design and enhancements that ensure transparency, equity, and data privacy. Proposal demonstrates requisite expertise to implement AI-enhancements and/or innovative features.	Proposal includes a plan to incorporate AI-enhanced or innovative features in their proposal for system design and enhancements that ensure transparency, equity, and data privacy. Proposal suggests requisite expertise to implement AI-enhancements and/or innovative features.	Proposal includes an elementary plan to incorporate AI-enhanced or innovative features in their proposal for system design and enhancements that ensure transparency, equity, and data privacy. Proposal is limited when demonstrating requisite expertise to implement AI-enhancements and/or innovative features.	Proposal does not include a plan to incorporate AI-enhanced or innovative features in their proposal for system design and enhancements that ensure transparency, equity, and data privacy. Proposal fails to demonstrate requisite expertise to implement AI-enhancements and/or innovative features.

<p>Organizational Capacity and Experience</p> <p>Exemplary (9-10) Strong (7-8) Adequate (5-6) Limited (3-4) Non-Responsive (0-2)</p>	<p>Extensive experience and knowledge in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit, consider, and make changes in response to the feedback.</p>	<p>Substantive experience and knowledge in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit, consider, and make changes in response to the feedback.</p>	<p>Adequate experience and knowledge in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit, consider, and make changes in response to the feedback.</p>	<p>Limited experience and knowledge in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit, consider, and make changes in response to the feedback.</p>	<p>Minimal to no experience and knowledge in developing and maintaining searchable databases, sites, or systems, as well as working with interest holders to solicit, consider, and make changes in response to the feedback.</p>
<p>Proposed Budget</p> <p>Exemplary (9-10) Strong (7-8) Adequate (5-6) Limited (3-4) Non-Responsive (0-2)</p>	<p>Four-year budget thoroughly and convincingly outlines necessary and reasonable costs associated with completing deliverables as outlined in Section VI, G. Budgeted costs are directly and clearly linked to a timeline for deliverables and an associated payment schedule for each of the four years.</p>	<p>Four-year budget clearly outlines necessary and reasonable costs associated with completing deliverables as outlined in Section VI, G. Budgeted costs are linked to a timeline for deliverables and an associated payment schedule for each of the four years.</p>	<p>Four-year budget adequately outlines costs associated with completing deliverables as outlined in Section VI, G. Budgeted costs are adequately linked to a timeline for deliverables and an associated payment schedule for each of the four years.</p>	<p>Four-year budget limitedly outlines costs associated with completing deliverables as outlined in Section VI, G. The linkage between budgeted costs and the timeline for deliverables is unclear and/or the associated payment schedule for each of the four years is not delineated.</p>	<p>Four-year budget fails to outline costs associated with completing deliverables as outlined in Section VI, G. in a clear manner. The linkage between budgeted costs and the timeline for deliverables is unclear and/or the associated payment schedule for each of the four years is not delineated.</p>

VII. Rights of the CCEE/MCOE

This RFP does not commit the CCEE/MCOE to award a contract or pay any costs incurred in the preparation of a response to this RFP. CCEE/MCOE, at its sole discretion, may reject all Proposals and/or enter into direct negotiations with a Respondent or other party and enter into an agreement for all or part of the services set forth herein outside of the RFP process. The CCEE/MCOE is not required by law to use an RFP process but has elected to do so for the particular services described herein in order to seek qualified parties who meet the CCEE's unique service needs. The CCEE/MCOE reserves the right to accept all or part of any Proposal or to cancel in part or in its entirety the RFP. The CCEE/MCOE further reserves the right to select the Respondent(s) that it considers to be in the best interests of the CCEE.

VIII. Submission Details

- A. CCEE/MCOE will begin accepting Proposals upon the date of issuance of this RFP, and will continue to accept Proposals until April 17, 2026 at 4:00 p.m. (Pacific Time). While CCEE will begin reviewing Proposals submitted by this deadline, Proposals may be submitted after the deadline, and, at its discretion, CCEE may review those Proposals as needed for this RFP or future service needs, which work may commence after the date identified in the timeline above. Regardless of the timing of submitting a Proposal, CCEE may reach out to Respondents at any time CCEE determines that it has a need for the resources and/or services proposed. Proposals that are submitted after the deadline must still adhere to all other requirements of this RFP.
- B. Respondents must submit an electronic signed copy of the original Proposal (as a PDF) via email to Jasmine Hennessy at JHennessy@ccee-ca.org with the subject line: "**LITERACY AND MATHEMATICS NETWORKS CLEARINGHOUSE RFP SUBMISSION.**" Hard copy Proposals may not be accepted.
- C. Respondent shall be solely responsible for ensuring its Proposal arrives to the CCEE by the deadline set forth above in order to be eligible for CCEE's selection process. The CCEE/MCOE shall not be responsible for any technical issues with email delivery.
- D. All Proposals should be verified before submission. Adjustments may not be permitted after submission to the CCEE. The CCEE/MCOE will not be held responsible for any Respondent errors or omissions in the preparation of their Proposal.
- E. Any costs incurred by the Respondents in the preparation of any information or material submitted in response to this RFP shall be the Respondent's sole responsibility.
- F. The CCEE/MCOE reserves the right to reject any and/or all Proposals, or to refuse to negotiate or withhold the award of any contract, for any or no reason. The CCEE/MCOE may also waive or decline to waive irregularities in any Proposal. The CCEE/MCOE further reserves the right to select the Proposal(s) that it considers to be in the best interests of the CCEE.
- G. The CCEE/MCOE may begin negotiations with selected Respondents at the CCEE's discretion.
- H. Upon selection of a Respondent, the CCEE/MCOE shall provide an agreement for negotiation by the Parties.

- I. All Proposals submitted in response to the RFP become the property of the CCEE and a public record and, as such, are potentially subject to public disclosure pursuant to applicable laws, including the California Public Records Act (Gov. Code § 6250 et seq.).

IX. Receipt of Proposals; Contact Information

Respondents are not to contact the Marin County Office of Education, including Board members, the Superintendent or any other employee or representative of the MCOE or the California Collaborative for Educational Excellence, including Board members, the Executive Director, or any other employee or representative of the CCEE, apart from the CCEE Contact identified herein, regarding this RFP. Contacting such officials, employees and/or representatives, other than the CCEE Contact identified herein, may result in the Respondent's disqualification.

CCEE and MCOE shall not be bound by any statement made by any CCEE/MCOE employee or agent regarding this RFP and/or the work set forth herein, except for the responses provided by the CCEE Contact as set forth herein.

All inquiries or questions for additional information should be directed in writing to Jasmine Hennessy at JHennessy@ccee-ca.org by March 24, 2026 at 4:00 p.m. (Pacific Time). CCEE will make every effort to respond, but any failure or delay in responding shall not excuse a Respondent's failure to comply with any requirements for submission set forth herein, including the submission deadline.

As noted in Section VIII.B., above, Respondents must submit an electronic signed copy of the original Proposal (as a PDF) via email to Jasmine Hennessy at JHennessy@ccee-ca.org by April 17, 2026 at 4:00 p.m. (Pacific Time) with the subject line: **"LITERACY AND MATHEMATICS NETWORKS CLEARINGHOUSE RFP SUBMISSION."**